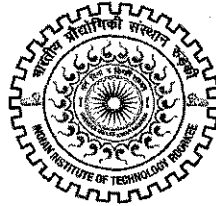


अपर सचिव (टीई), मानव संसाधन विकास मंत्रालय द्वारा सभी भारतीय प्रौद्योगिकी संस्थानों के निदेशको एवं कुलसचिवों की दिनांक 17.12.2015 को वीडियो कान्फेसिंग के माध्यम से आहुत बैठक में लिए निर्णय के अनुपालन में भारतीय प्रौद्योगिकी संस्थान रुड़की की अभिशासक परिषद की 49वीं बैठक के कार्यवृत्त का सार।

Abstract of the Minutes of the 49th meeting of the Board of Governors of the Indian Institute of Technology Roorkee in a follow up of the decision taken in a meeting of the Directors & the Registrars of IITs called by the Additional Secretary (TE), Ministry of Human Resource Development on 17.12.2015 through a Video Conferencing.



बैठक : 49वीं
MEETING : 49th
 स्थान : परिषद कक्ष, भारतीय प्रौद्योगिकी संस्थान रुड़की
VENUE : **BOARD ROOM OF IIT ROORKEE**
 दिनांक : 19 मार्च 2016 (शनिवार)
DATE : **19th March 2016 (Saturday)**
 समय : 12.00 बजे अपरान्ह
TIME : **12.00 Noon**

उपस्थित / PRESENT:

- | | |
|--|-------------------|
| 1. Prof. Ashok Misra | Chairperson |
| 2. Prof. Pradipta Banerji, Director, IIT Roorkee | Member |
| 3. Shri Sameer Dhingra, Dehradun | Member |
| 4. Prof. B.N. Jain, IIT Delhi (Through Video Conferencing) | Special Invitee |
| 5. Prof. (Mrs.) Pushplata, IIT Roorkee | Member |
| 6. Prof. S.K. Nath, IIT Roorkee | Member |
| 7. Prof. Vinod Kumar, Dy. Director, IIT Roorkee | Permanent Invitee |
| 8. Mr. Prashant Garg | Registrar |

क्रम/Sl. सं०/No.	मुद्दा/Matter	निर्णय/Decision
1.	Budget Estimate of the Institute for the Financial Year 2016-17.	THE BOARD RESOLVED THAT the following Budget Estimate 2016-17 for Plan and Non Plan for approval of the MHRD:

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		<p>(a) Budget Estimate for expenditure under the Plan Grant of Rs. 258.00 crore including 60.00 crores for development of Laboratories infrastructure and central facilities. This will re-inforce the recommendations of the External Review Committee, which emphasized to pay greater attention into laboratories infrastructure.</p> <p>(b) Budget Estimate for expenditure under the Non-Plan Grant of Rs. 302.43 crore, which likely to go up on implementation of the VII Pay Commission.</p> <p>The Board observed that more funds will be required if VII Pay Commission is implemented.</p>
2.	Proposal for writing-off the burnt items (Department of Biotechnology) with a total book value of Rs.55,29,409/- under Abnormal Wear and Tear.	THE BOARD RESOLVED THAT the writing off of text books at Sl. Nos. 20, 23, Chemicals and Plastic & Glass Ware at Proforma 'B1' and all the items listed at Proforma 'B2" be approved.
3.	Recommendations of Institute Technical Committee to write off 01 major unserviceable item of Finance & Accounts Office under Normal Wear & Tear.	THE BOARD RESOLVED THAT the writing off the METEOR (A Server) at Sl. No. 19 at Proforma-B be approved. Further, the Board observed that the depreciated value of all the assets proposed for writing off be calculated centrally on yearly basis.
4.	Adoption of the revised format of Accounts notified by the Ministry of Human Resource Development.	THE BOARD RESOLVED THAT the revised formats of the Annual Accounts as per the MHRD Notification be adopted from the financial year 2015-16.
5.	MHRD letter F.No. 44-2/2014-TS.I dated	THE BOARD RESOLVED THAT the discontinuation of interview at recruitment for the posts of all Group 'B', Group 'C' and Group 'C' (MTS) be approved.

	18.02.2016 regarding discontinuation of interview at Junior Level Posts in the Government of India.	<p>The Board further decided that</p> <p>(i) The change in the evaluation process of recruitment (excluding promotion) for all Group 'B', 'C' and 'D' (reclassified Group 'C' MTS) for all such posts be approved as under:</p> <table border="1" data-bbox="687 465 1513 703"> <thead> <tr> <th data-bbox="687 465 767 544">Sl. No.</th> <th data-bbox="767 465 1326 544">Details</th> <th data-bbox="1326 465 1513 544">Maximum Marks</th> </tr> </thead> <tbody> <tr> <td data-bbox="687 544 767 622">(a)</td> <td data-bbox="767 544 1326 622">Test (Job-oriented and/or Written)</td> <td data-bbox="1326 544 1513 622">90</td> </tr> <tr> <td data-bbox="687 622 767 703">(b)</td> <td data-bbox="767 622 1326 703">For possessing higher qualifications relevant to the job</td> <td data-bbox="1326 622 1513 703">10</td> </tr> </tbody> </table> <p>(ii) Skill Test or Physical Test, if any, required for the post of specific nature, the same will be conducted prior to the job oriented/written test. Such Skill Test or Physical Test will only be of qualifying nature, i.e. qualified or disqualified for such post.</p>	Sl. No.	Details	Maximum Marks	(a)	Test (Job-oriented and/or Written)	90	(b)	For possessing higher qualifications relevant to the job	10
Sl. No.	Details	Maximum Marks									
(a)	Test (Job-oriented and/or Written)	90									
(b)	For possessing higher qualifications relevant to the job	10									
6.	Demolition of the old 20 nos. Mess Quarters in the premises of Shivalik View Apartments .	After deliberation, the Board decided that the whole structure of the said quarters be evaluated by the Structural Auditors and the report of the auditors alongwith the cost analysis be placed before the Board of Governors in its subsequent meetings.									
7.	Proposal for hiring the services/ creation of one post of Architectural Technical Assistant on contract basis for a period of five years for the Architectural Works.	<p>THE BOARD RESOLVED THAT the under-mentioned position as recommended by the Finance Committee be hired on contractual basis at fixed monthly emoluments for 05 years for the Architectural internal design works as given below:-</p> <p>Position - Architectural Technical Assistant (on contract)</p> <p>Duration - Five years</p> <p>Fixed monthly emolument Range - Rs. 25,000- 35,000 per month (all inclusive).</p> <p>Qualification and experience - Diploma in Architecture/ Architectural Engineering or equivalent with relevant experience and knowledge of computer applications.</p>									

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		<p>Job Description - To assist the Institute Architect in interior designing, drawing & designing work and preparation of proposals of work and other related jobs.</p>
<p>8.</p>	<p>Proposed amendments in the Rules for Centralized Purchase at I.I.T. Roorkee.</p>	<p>THE BOARD RESOLVED THAT the amendments in the present rules for Centralized Purchase of I.I.T. Roorkee be approved as under :</p> <p><u>Procedure for Opening Quotations:</u></p> <p>Rule 6: The Technical Bid(s) will be opened on the due date and time in the concerned Departments/ Centres in front of the Technical Committee/Indenter. All members of technical committee will sign all the pages of specifications/terms and conditions /compliance statement/ authorization certificate/ covering envelops of each technical bid.</p> <p>Rule 8: The Technical Comparative Statement incorporating a 'remarks column' will be prepared in the concerned Departments/ Centres based on compliance statement from the firms. The technical committee, after opening the technical bid, may obtain the necessary clarification from the firm on specific points if required.</p> <p>Rule 9: The Technical Committee of the concerned Departments/ Centres will go through the Technical Comparative Statement as well as the Technical Bid(s), relevant literature and documents, record the details in the remarks column of the comparative statements for identifying the Technically qualified firms for opening their financial bids. The DPC/PPC will return the file to the Material Management Section with recommendation for opening the financial bids of the technically qualified firms. In case of rejection of any technical bid, the Technical Committee will clearly record the reason of its rejection in Technical Comparative Statement.</p> <p>Rule 10: The Financial Bids will be opened on the due date and time by the Material Management Section in</p>

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		the presence of the indenter, if the indenter desires so. The date of opening the Financial Bid will be decided by the Material Management Section.
9.	Report of the Director on the significant developments/issues since the last meeting of the Board held on 23.11.2015.	The report of the Director on the significant developments/issues since the last meeting of the Board held on 23.11.2015 was tabled.
10.	Proposal for SAP Enabled Business Process change Management & recommendations for the Wave-I Module scope.	<p>THE BOARD RESOLVED THAT the following processes change along with Reporting Structure & Delegation of Powers be approved:</p> <p>1. <i>Materials Management (MM Module in SAP)</i></p> <p>a. Purchase requisition approval – maximum 3 levels on value based (e.g. Level 1 – Person/Office, Level 2 - HOD + Finance, Level 3 – Competent authority / Committee Chairman)</p> <p>b. Purchase order approval- maximum 3 levels on value based (e.g. Level 1 – Person/Office, Level 2 - HOD + Finance, Level 3 – Competent authority / Committee Chairman)</p> <p>2. <i>Finance and Planning (Finance & Control – FICO Module in SAP)</i></p> <p>a. Income Tax declaration – Maximum 2 levels</p> <p>b. Financial / Budget / Fund / Grants approvals shall follow SAP standard approval workflow</p> <p>3. <i>Establishment Services (Human Capital Management –HCM & Payroll Modules in SAP)</i></p> <p>a. Leave approval - Maximum 2 level (Immediate officer + HOD)</p> <p>b. Employee master data change - Maximum 2 levels</p> <p>c. Establishment Services - shall follow SAP standard approval workflow (Maximum 2 Levels of approval -</p>

		<p>Immediate officer + HOD)</p> <p><i>4. Estate and Works (Plant Maintenance – PM Module in SAP)</i></p> <p>Approval for purchase requisition / purchase orders as mentioned in the above point # 1</p> <p>Maintenance order release / approval proposed to two levels in SAP system (EE / IE /Chairman Estate and Works)</p> <p>New project approval workflow proposed to two levels in SAP system (EE / IE /Chairman Estate and Works)</p> <p><i>5. Sponsored Research and Industrial Consultancy - (Project System- PS Module in SAP)</i></p> <p>Approval for purchase requisition / purchase orders as mentioned in the above point # 1</p> <p>Project release / approval workflow proposed to two level in SAP.</p> <p>The Board agreed in principle to switch over the fiscal year from (February – March) to (April – March) for Income Tax (Form-16) reporting etc. However, it was decided that switching over the fiscal year subjected to confirmation the payment of salary of March (currently unpaid in March and paid in April) from the year 2016-17 from other IITs and implication on its implementation, if any, from IT Authorities and MHRD.</p>
<p>11.</p>	<p>Proposal for setting up a Tele Medicine facility at IIT Roorkee campus in collaboration with All India Institute of Medical Sciences (AIIMS), New Delhi.</p>	<p>THE BOARD RESOLVED THAT the telemedicine facility at IIT Roorkee campus in collaboration with All India Institute of Medical Sciences (AIIMS), New Delhi through NKN Network be approved in principle.</p>

12.	Payment of travelling expenses to the Members of the Advisory Council for IIT Roorkee.	<p>THE BOARD RESOLVED THAT the proposal for payment of actual travelling expenses to the Members of the Advisory Council for IIT Roorkee be approved.</p> <p>Further, the members be requested that it would be helpful if they travel in Economy Class for attending the meeting of Advisory Council for IIT Roorkee.</p> <p>The Board further decided that no sitting fee is payable to the members being this is not a Statutory Body.</p>
13.	Proposal for strengthening the Industry Interface of the IIT Roorkee.	<p>THE BOARD RESOLVED THAT the persons from FICCI, C-II etc., who are passionate for the IIT Roorkee and industry based Institute alumnus be identified for liaison and strengthen the ties between the Institute and industry in the following way:</p> <ul style="list-style-type: none"> i. Faculty should be more exposed to the industry ii. Carry out visits of the R&D Laboratories funded by the Industry. iii. Curriculum Development in liaison with industry iv. Short Term courses and Seminar v. Summer Internship with Industry <p>The Board requested Mr. Sameer Dhingra, Member of the Board of Governors to be the Advisor of the Corporate Interaction Group voluntarily.</p>
14.	Future Networking of the Departments & Residences in Campus through an optical fibre high speed large bandwidth line.	<p>THE BOARD RESOLVED THAT the networking of the Departments and residences in the Campus be approved in principle.</p>

The meeting ended with a vote of thanks to the Chair.



Prashant Garg
Registrar & Secretary, BOG