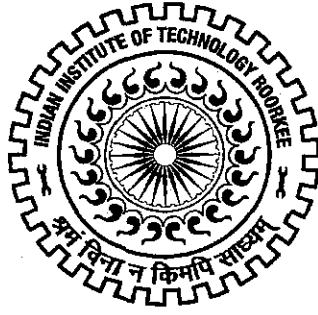


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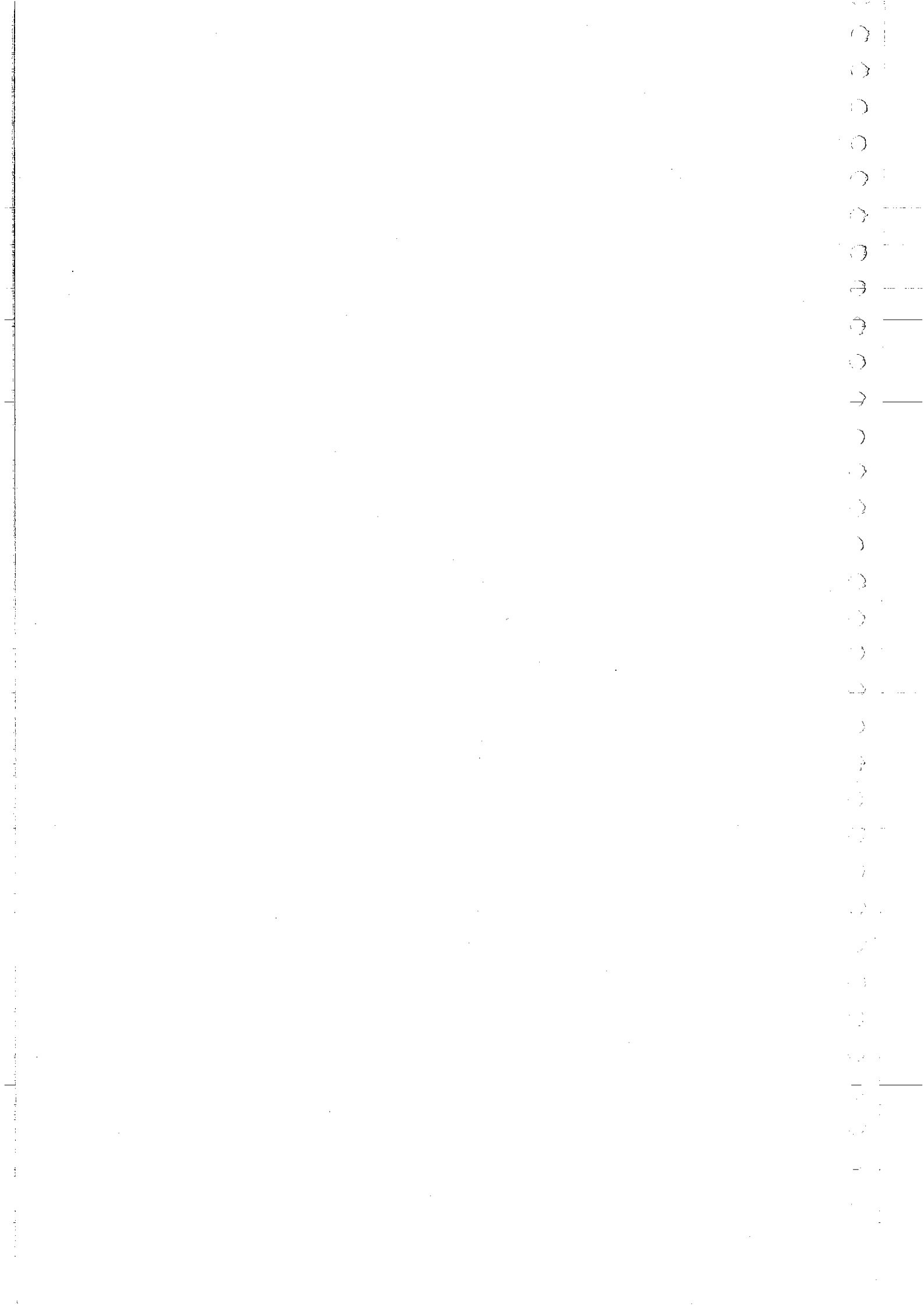
MINUTES OF THE 5<sup>th</sup> MEETING OF THE  
BOARD OF GOVERNORS

1<sup>st</sup> March 2003



भारतीय प्रौद्योगिकी संस्थान रुड़की  
रुड़की - २४७ ६६७ (भारत)

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE  
ROORKEE-247 667 (INDIA)





**Lt Col A K Srivastava (Retd)**  
Registrar

**भारतीय प्रौद्योगिकी संस्थान रुड़की**  
(पूर्व रुड़की विश्वविद्यालय)

रुड़की - 247 667, उत्तरांचल, भारत

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**  
(Formerly University of Roorkee)

ROORKEE - 247 667, UTTARANCHAL, INDIA

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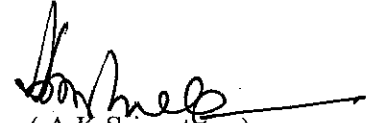
No.IITR/MS/BOG(5<sup>th</sup>/2003)/

Dated 2<sup>nd</sup> April,2003

**Subject: Minutes of the 5<sup>th</sup> meeting of the Board of Governors held on 1<sup>st</sup> March 2003.**

Sir,

A copy of the minutes of the 5<sup>th</sup> meeting of the Board of Governors of this Institute, approved by the Chairman, is sent herewith for favour of your kind perusal and comments, if any, latest by 30<sup>th</sup> April 2003. If no comments are received by the date, it will be presumed that you have no comments to offer and that you approve of the minutes as recorded.

  
( A.K. Srivastava )  
Lt. Col. (Retd)  
Registrar

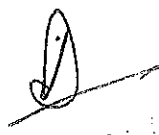
APR 2003

Secretary, Board of Governors

To,

1. Prof. S.K.Joshi  
The Chairman, Board of Governors, IIT Roorkee,  
Room No. 252, National Physical Laboratory,  
Dr. K S Krishnan Marg,  
New Delhi - 110 012
2. Prof. Prem Vrat  
Director  
Indian Institute of Technology Roorkee  
Roorkee - 247 667
3. Mr. Sudripto Roy, I.A.S. (Ex-officio)  
Secretary to Govt. of H.P.  
Technical Education Department  
Shimla-02


4. Mr. Madhukar Gupta, I.A.S. (Ex-officio)  
Chief Secretary to Uttaranchal Govt.  
State Secretariat  
Dehradun (Uttaranchal)
5. Mr. Dharamvir, I.A.S.  
Financial Commissioner and  
Principle Secretary to Govt. of Haryana  
Room No. 42, Technical Education Deptt.  
6<sup>th</sup> Floor, Haryana Civil Secretariat  
CHANDIGARH
6. Mr. V.S.Pandey, I.A.S. (Ex-officio)  
Jt. Secretary (Tech)  
Department of Secondary & Higher Education  
MHRD, Shastri Bhawan  
New Delhi
7. Dr. K.Kasturirangan  
Chairman,  
Deptt. of Space, Antariksh Bhavan  
New BEL Road  
Bangalore - 560 094
8. Dr. D.P.Singh  
Vice-Chancellor  
U.P.Rajarshi Tandon Open University  
17, Thorn Hill Road (Mahrishi Dayanand Marg)  
Allahabad - 211 001
9. Prof. R.Natarajan  
Chairman,  
All Indian Council for Technical Education  
Indira Gandhi Sports Complex,  
Indraprastha Estate  
New Delhi - 110 002
10. Prof. K.G.Ranga Raju  
Civil Engg. Deptt.  
Indian Institute of Technology Roorkee  
Roorkee - 247 667
11. Prof. M.L.Kapoor  
Met. & Materials Engg. Deptt.  
Indian Institute of Technology Roorkee  
Roorkee - 247 667
12. Lt. Col. (Retd.) A.K.Srivastava - Secretary  
Registrar,  
Indian Institute of Technology Roorkee  
Roorkee - 247 667



INDIAN INSTITUTE OF TECHNOLOGY, ROORKEE  
ROORKEE – 247 667

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**MINUTES OF THE 5<sup>th</sup> MEETING OF THE BOARD OF GOVERNORS HELD ON 1<sup>st</sup> MARCH 2003 AT 2.00 P.M. IN THE BOARD ROOM OF THE INSTITUTE.**

**PRESENT:**

- |    |  |             |
|----|--|-------------|
| 1. | Prof. S.K.Joshi  | - Chairman  |
| 2. | Prof. Prem Vrat  | - Member    |
| 3. | Mr. Madhukar Gupta, IAS  | - Member    |
| 4. | Prof. R. Natarajan, Chairman,<br>AICTE, New Delhi                    | - Member    |
| 5. | Dr. D.P.Singh, Vice-Chancellor<br>UP Rajarshi Tandon Open University | - Member    |
| 6. | Mr. V.S.Pandey, IAS  | - Member    |
| 7. | Prof. K.G.Ranga Raju   | - Member    |
| 8. | Prof. M.L.Kapoor   | - Member    |
| 9. | Lt. Col. (Retd.) A.K.Srivastava                                      | - Secretary |

Before the commencement of the meeting, the Director informed the Board and expressed great happiness that Prof. S.K.Joshi, Chairman, Board of Governors, IIT Roorkee had been conferred the **Padma Bhushan** on the Nation's 54<sup>th</sup> Republic Day (2003), by the Hon'ble President of India. He has also been awarded the Asutosh Mookerjee Memorial Award – 2003, by the Indian Science Congress Association. The members of the Board of Governors congratulated the Chairman on his achievement.

The following members conveyed apologies for not attending the meeting:

1. Dr. K. Kasturirangan, Chairman, ISRO, Bangalore
2. Mr. Dharamvir, IAS, Financial Commissioner and Principal Secretary to Govt. of Haryana, Chandigarh.

The Chairman welcomed the members to the 5<sup>th</sup> meeting of the Board of Governors and specially Prof. R. Natarajan, Chairman, AICTE, Mr. Madhukar Gupta, IAS, Chief Secretary to Uttaranchal Govt. and Dr. D.P.Singh, Vice-Chancellor, UP Rajarshi Tandon Open University and Mr. V.S.Pandey, IAS, Jt. Secretary (Tech.) MHRD.

The agenda was then taken up.



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**Item No. 5.1.1 To confirm the minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 24<sup>th</sup> November 2002.**

The minutes of the 4<sup>th</sup> meeting of the Board of Governors held on 24<sup>th</sup> November 2002 as circulated, were confirmed.


**Item No. 5.1.2 To receive a report on the action taken on the decisions of the previous meeting of the Board of Governors held on 24<sup>th</sup> November 2002.**

The positions of action taken on the issues as reported were confirmed with the under-mentioned observations:-

- (i) A presentation by the Centre for Continuing Education to take priority over other Departments.
- (ii) Those issues, which are pending with the Government, may not be included in the list of pending actions.

**Item No. 5.1.3 To receive a report of the Director on the significant developments/issues since the last meeting of the Board held on 24.11.2002.**

Presenting the report, the Director highlighted the significant developments/ issues with special reference to (a) Honours and Awards, (b) Director's Visits, (c) Internal Appointments, (d) Augmentation of Faculty, (e) New Appointments, (f) Students Placement (upto 27 Feb. 2002), (g) Budget, (h) MoU, (i) International Collaborations, (j) Research & Development, (k) Consultancy & Extension, (l) Events/ Meetings Organized, (m) Seminar & Other Academic Events, (n) Library, (o) Construction of girls' hostel and Doctor's flats, (p) Greater Noida Campus, (q) Student Affairs, (s) Important Visitors to the Institute, (t) Publications and (u) New Equipment,



Noting the Report, the Board appreciated the efforts made by the Director towards the overall development of the Institute.

**Item No. 5.1.4 Presentation by M/S Hafeez Contractor, Mumbai and M/S C.P.Kukreja, New Delhi on the proposed Auditorium and the Central Library, respectively.**

M/S Hafeez Contractor, Mumbai and M/S C.P.Kukreja, New Delhi made presentations before the Board of Governors on the proposed New Auditorium Building and the New Central Library Building, respectively. After going through the detailed presentation and drawings supplied by the firms, the Board decided as under:

- (a) The proposal for construction of a New Auditorium be deferred for the present.
- (b) The proposal for construction of a New Central Library Building be approved with the following observations:
  - (i) Space for journals be reworked.
  - (ii) Space for a digital library be incorporated.
  - (iii) Selective Air-conditioning be incorporated.
- (c) Priority be given to married accommodation for faculty and staff.

**Item No. 5.2.1 To consider the recommendations of Board SRIC meeting held on 29th July, 2002 and 11th November, 2002 and Senate meeting held on 18th September 2002, regarding the Rules for Sponsored Research Projects.**

The Director apprised the Board that there are specific rules/guidelines for each Sponsored Research Scheme as specified by the sponsoring agency and there are several rules/norms of the Institute that take care of many other aspects of Sponsored Research. The need to have comprehensive rules/ guidelines at the Institute level

  
B. T. ...

was felt for a long time. After a lengthy discussion, the Board approved the Rules for Sponsored Research Projects.

**RESOLUTION NO. BG/01/2003: RESOLVED THAT** the Rules for Sponsored Research Projects as given in the agenda note, be approved with the following provisions:

- (a) Instead of Rules these be called guidelines.
- (b) The proposed Rules and Guidelines be merged into one document.
- (c) The Director be authorized to make departures from the guidelines to give flexibility to accommodate the users' requirements and Institute's interest, keeping the broad framework (e.g. sharing of income etc.) intact. Director may report such deviations made by him to the Board.
- (d) Inflexible clauses be specially stated in the Guidelines.

**Item No. 5.2.2 To consider the administrative approval and financial sanction as recommended in the 4<sup>th</sup> meeting of the Building and Works Committee held on 21st February 2003:**

The Board approved the recommendations of the Building and Works Committee.

**RESOLUTION NO. BG/02/2003: RESOLVED THAT** administrative approval and expenditure sanction as recommended in the 4<sup>th</sup> meeting of the Building and Works Committee be approved, as detailed below:

- (a) Administrative approval and Expenditure sanction for an estimate of Rs.9.98 lacs submitted by the CPWD, for split air conditioning unit instead of Air cooling of the Senate Hall as given at **APPENDIX 'A'**.
- (b) Administrative approval and Expenditure sanction for an estimate of Rs.370.00 lacs, submitted by the CPWD, for construction of 330 additional single seated rooms in different hostels of the Institute as given in **APPENDIX 'B'**.



- (c) Administrative approval and Expenditure sanction for an estimate of Rs.2.65 lacs for construction of a Grill between the existing tennis courts and the WRDTC farm.
- (d) Administrative approval for implementing the recommendations of the National Workshop on Institute Works as guidelines for the Construction Division.
- (e) M/S Suresh Goel & Associates, New Delhi may be considered for inclusion in the panel of Architects for consideration at the time of finalizing the new panel.

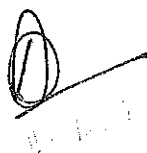
**Item No. 5.3.1 To consider the selection procedure for the post of Dy. Director in IIT Roorkee.**

The Director apprised the Board that the Institute has to appoint Dy. Directors from time to time. The procedure for selection of Dy. Director has not been provided separately in the IIT Statutes. After deliberation, the Board approved that the Dy. Director be appointed by the Chairman on the advice of the Director.

**RESOLUTION NO. BG/03/2003: RESOLVED THAT** the Chairman, Board of Governors, will make the appointment of Deputy Director on the recommendation of the Director.

**Item No.5.3.2: To consider extension of subsidies to IITR messes and pension facilities to mess staff at par with the IIT Delhi.**

The Finance Committee had considered this issue earlier in the day and underlined the fact that mess employees are Coordination Committee of Bhawans (CCB) employees and not Institute employees, and the facilities were being given to them as Mess employees. The Finance Committee had recommended extension of certain facilities to the IITR mess staff as well as financial subsidy for pay, pension for such staff. The Board concurred with the recommendation of the Finance Committee.



**RESOLUTION NO. BG/04/2003: RESOLVED THAT** the extension of subsidies to IITR messes and pension facilities to mess staff be approved as under:

- (a) The Coordination Committee of Bhawans (CCB) employees be given medical facilities, accommodation etc., at par with Board of Hostel Management (BHM) staff at IIT Delhi.
- (b) Salary Subsidies be given in the ratio 70:30 (Student: Institute), except for Managerial Staff where subsidy would be 100%.
- (c) Full subsidy be given for pensionary benefits to the CCB employees.

**Item No. 5.3.3 To authorize Registrar, Indian Institute of Technology, Roorkee to Purchase, Sell, Transfer and to take any other action pertaining to all the Government Promissory (GP) Notes which are in the name of "University of Roorkee, Roorkee".**

The Director briefed the Board about the proposal. After due deliberation, the Board approved the proposal.

**RESOLUTION NO. BG/05/2003: RESOLVED THAT** Registrar, Indian Institute of Technology, Roorkee be authorized to Purchase, Sell, Transfer and to take any other action pertaining to all the G.P. Notes which are in the name of "University of Roorkee, Roorkee".

**Item No. 5.3.4 To consider the issue of allotment of A-2 category (C-type) residences (available at IIT Roorkee, Saharanpur – Campus, Department of Paper Technology, Saharanpur) to academic staff instead of B/C category staff at DPT, Saharanpur.**

The Director briefed the Board that the proposal was considered and recommended by the Professorial Committee of Department of Paper Technology (DPT), on 31.1.2002. He further stated that the issue had been brought before the Board because original approval was given by



the Syndicate. After due deliberation, the Board approved the proposal.

**RESOLUTION NO. BG/06/2003: RESOLVED THAT** the proposal for allotment of three A-2 category (C-type) residences (available at IIT Roorkee, Saharanpur – Campus) only to the academic staff instead of B/C category staff at DPT, Saharanpur be approved as recommended by the Professorial Committee of the Department.

**Item No. 5.3.5 To consider certain Guidelines for Recruitment of B, C & D Staff.**

The Director apprised the Board that the recruitment procedure of B, C & D Staff of the Institute was approved by the Board in the meeting held on 28.9.2002. The Board further decided that guidelines for allotment of 10 marks for possessing higher relevant desirable qualifications over and above any of the qualifications and experience prescribed for the post be prepared. After discussion, the Board approved the guidelines for recruitment of B, C & D staff.

**RESOLUTION NO. BG/07/2003: RESOLVED THAT** the under-mentioned guidelines for recruitment of B, C & D staff be approved:

Sl. No.	Details	Max. Marks
(a)	Job- oriented test	75
(b)	Interview	15
(c)	For possessing higher qualifications relevant to the job.	10

**Item No. 5.4.1 Issue of regularization of staff presently, working against Syndicate Created Positions.**

The Finance Committee considered this issue earlier in the day and it was recommended that the proposal be postponed till the report of the Committee, constituted for the purpose, is received. After discussion, the Board approved the recommendation of the Finance Committee.

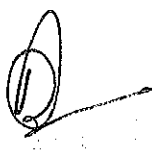
**RESOLUTION NO. BG/08/2003: RESOLVED THAT** the proposal for regularization of staff presently working against Syndicate created positions be postponed till the report of the Committee, constituted for the purpose, is received.

**Item No. 5.4.2 To consider the regularization of the Quasi Regular Staff.**

The Director apprised the Board that a number of daily wages workers were engaged by the erstwhile University in order to carryout the work of Construction & Maintenance of Civil & Electrical installations and to implement the various other development schemes in the campus of the erstwhile University. The U.P. Govt. had also accorded its approval in 1978 for placing such staff in regular pay scales with designations. The Institute was thus committed to retaining them and also giving them the benefit of pension, gratuity etc. The Finance Committee had considered the issue earlier in the day and it was recommended that the proposal for regularization of the Quasi-Regular Staff be approved in principle. After discussion, the Board also approved the recommendation of the Finance Committee.

**RESOLUTION NO. BG/09/2003: RESOLVED THAT** the proposal for regularization of the Quasi Regular Staff be approved in principle with the following provisions:

- (a) They be regularized with their posts, as personal to them.
- (b) They can be shifted to other facilities as per the requirement of the Institute.
- (c) The matter be referred to MHRD for specific approval.





**Item No 5.4.3 Extension of pay scale of Rs. 3200-4900/4500-7000 to all LDCs/UDCs, respectively.**

The Finance Committee had considered the issue earlier in the day. The recommendations of the Finance Committee were placed before the Board of Governors. After discussion, the Board approved the recommendation of the Finance Committee.

**RESOLUTION NO. BG/10/2003: RESOLVED THAT** the extension of pay scale of Rs.3200-4900/Rs.4500-7000 to all LDCs/UDCs, respectively be approved as under.

- (a) The pay scale of Rs.3050-4590 to L.D.C. be retained subject to verifying the facts regarding extension of the scale of Rs.3200-4900 to LDCs, from MHRD.
- (b) The pay scale of Rs. 4500-7000 to all U.D.Cs be approved w.e.f. 16.8.2002 i.e. the date of the 109<sup>th</sup> meeting of the IIT Directors.

NOTE:- MHRD has subsequently clarified vide letter No.7-10/2002-TS.I dated 31<sup>st</sup> March 2003 that the approved scale for UDCs is Rs.4000-6000.

**Item No. 5.4.4 To consider the extension of pay scale of Rs. 5500-9000 to Assistants/ Senior Stenographers.**

The Board considered the issue and decided that in view of the orders passed by the Supreme Court or any other regarding the grant of higher pay scale to Assistants/ Senior Stenographers be examined in detail.

**RESOLUTION NO. BG/11/2003: RESOLVED THAT** the orders passed by the Supreme Court or any other regarding the grant of higher pay scale of Rs.5500-9000 be examined in detail to ascertain the admissibility and the matter referred back to BOG if necessary.



**Item No. 5.4.5 To consider the revised pay scale of Rs. 5500-9000 to Technical Assistants/ UDC (SG).**

The Board considered the issue and decided that in views of the orders passed by the Supreme Court or any other regarding the grant of higher pay scale to Technical Assistants/UDC (SG) be examined in detail.

**RESOLUTION NO. BG/12/2003: RESOLVED THAT** the orders passed by the Supreme Court or any other regarding the grant of higher pay scale of Rs.5500-9000 be examined in detail to ascertain the admissibility and the matter referred back to BOG if necessary.

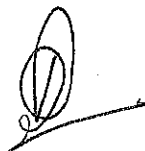
**Item No. 5.4.6 To consider the request of Shri Natha Singh, President, All India Scheduled Caste/ Scheduled Tribe Employee Welfare Association, University of Roorkee Branch, Roorkee for recognition of the Scheduled Caste/ Scheduled Tribe Employees Welfare Association by IIT Roorkee.**

The Director apprised the Board about the proposal. After discussion, the Board did not accept the proposal for recognition of the Scheduled Caste/ Scheduled Tribe Employees Welfare Association by IIT Roorkee.

**RESOLUTION NO. BG/13/2003: RESOLVED THAT** the request of Shri Natha Singh, President, All India Scheduled Caste/ Scheduled Tribe Employee Welfare Association, University of Roorkee Branch, Roorkee for recognition of the Scheduled Caste/ Scheduled Tribe Employees Welfare Association by IIT Roorkee be not acceded to.

**Item No. 5.4.7 To consider the re-classification of posts in the Institute as per Central Government norms:**

The Board approved the re-classification of posts in the Institute as per Central Government norms.



**RESOLUTION NO. BG/14/2003: RESOLVED THAT** the under mentioned re-classification of posts in the Institute as per Central Government norms be approved:

<u>Sl.No.</u>	<u>Description of Posts</u>	<u>Classification of Posts</u>
1.	An Institute post carrying a pay or a scale of pay with a maximum of not less than Rs.13,500/-	Group 'A'
2.	An Institute post carrying a pay or a scale of pay with a maximum of not less than Rs.9,000/- but less than Rs.13,500/-	Group 'B'
3.	An Institute post carrying a pay or a scale of pay with a maximum of over Rs.4,000/- but less than Rs.9,000/-	Group 'C'
4.	An Institute post carrying a pay or a scale of pay with the maximum of which is Rs.4,000/- or less.	Group 'D'

**Item No. 5.4.8 To consider the proposal for the revision of honorarium for full time Para-Medical Staff on Work Purchase.**

The Finance Committee had discussed the matter, earlier in the day, and had accepted the proposal. The Board approved the same.

**RESOLUTION NO. BG/15/2003: RESOLVED THAT** the under mentioned honorarium for full-time Para-Medical Staff on Work Purchase, be approved w.e.f. 1.3.2003.

<b>Sl. No.</b>	<b>Post</b>	<b>Honorarium w.e.f. 1.3.2003</b>
1.	Pharmacist (full-time)	Rs. 6000.00 PM (Fixed)
2.	Staff Nurse (full-time)	Rs. 6000.00 PM (Fixed)
3.	Dark Room Attendant (full-time)	Rs. 2500.00 PM (Fixed)
4.	Ward Boy (full-time)	Rs. 2500.00 PM (Fixed)
5.	Dresser (full-time)	Rs. 2500.00 PM (Fixed)



**Item No. 5.4.9** To consider the inclusion of the various observations of the Board of Governors in the item No. 3.3.1 of the minutes of the meeting held on 28<sup>th</sup> Sept. 2002 (Resolution No. BG/75/2002).

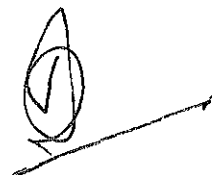
The Director apprised the Board that while approving the proposals for mapping of the Academic and Non Academic Staff, the Board of Governors had also made some observations regarding the proposed mapping, which were not specifically recorded in the minutes. After discussion, the following was suggested:

- (a) Each case included in the agenda (except Assistant Librarian), be examined by a screening committee and placed before the Board for consideration.
- (b) The financial implications and the magnitude be also placed before the Board.
- (c) The proposed addendum to minutes of the Board of Governors meeting held on 28<sup>th</sup> Sept. 2002 be incorporated in the said minute.

**Item No. 5.4.10** To consider the request of some employees of the Institute for retention of Institute accommodation after their retirement for a period of one year:

After discussion, the Board approved the request of some employees of the Institute for retention of Institute accommodation after their retirement for a period of one year, as per provision exist in House Allotment Regulations under clause No.8.1:

**RESOLUTION NO. BG/16/2003 : RESOLVED THAT** the request of the under mentioned employees of the Institute for retention of Institute accommodation after their retirement for a period of one year be approved:



Sl. No.	Name of employee	Period for retention of residence as requested
1.	Sh. O.P.Sharma Office Superintendent (Retd)	01.11.2002 to 31.10.2003
2.	Sh. S.C.Kaushik Research Technician (Retd)	01.02.2003 to 31.01.2004
3.	Sh. S.C.Sharma Technical Asstt. (Retd)	01.02.2003 to 31.01.2004

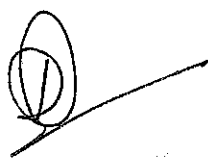
The Board **FURTHER REITERATED** that the provision made in Clause No. 8.1 of the House Allotment Regulations will be effective only for 05 years.

**Item No. 5.4.11**

**To consider the issue of mapping of Sri Som Pal Singh, Asstt. Librarian in the pay scale of Rs. 8000-13500, which is one higher than his present scale of Rs. 6500-10500.**

The Director apprised the Board that all the Asstt. Librarians were granted their respective upgraded pay scales in the erstwhile University of Roorkee, except Sri Som Pal Singh, as he did not have the required qualification for the upgraded scale of Asstt. Librarian as was prescribed by the State Government. Sri Som Pal Singh acquired the required qualification for the upgraded pay scale of Asst. Librarian (Rs.8000-13500), on 12.12.2000. After protracted discussion, the Board approved the proposal.

**RESOLUTION NO. BG/17/2003: RESOLVED THAT** the mapping of Sri Som Pal Singh, Asstt. Librarian in the pay scale of Rs.8000-13500, which is one higher than his present scale of Rs.6500-10500 be approved w.e.f. 21.9.2001 i.e. the date of conversion of erstwhile UOR into IITR.

  
H. A. S. G.

**Item No 5.4.12 To consider filling the post of Lab Assistant (Boiler) and Senior Attendant (Boiler) to operate the Steam Boiler in the Deptt. of Chemical Engg.**

The Director apprised the Board that the Department of Chemical Engineering has an Urjex oil fired boiler which is required to be run during both the semesters for UG Students' Laboratory Classes to carry out experiments on heat and mass transfer. However, there was no trained staff in the Department to run the boiler. The Finance Committee had considered the matter earlier in the day and it was recommended that the post of Lab. Assistant (Boiler) be approved. After deliberation, the Board accepted the recommendation of the Finance Committee.

**RESOLUTION NO. BG/18/2003: RESOLVED THAT** the filling of post of Lab. Assistant (Boiler) to operate the Steam Boiler in the Department of Chemical Engineering as per the details given below, be approved :

**Lab. Assistant (Boiler) – One No.**  
**Pay scale – Rs. 3200 – 4900**

**Qualification - B.Sc. (Physics, Chemistry and Mathematics)/ Diploma in Mechanical Engineering (3 years duration)**

Or

Senior Secondary (10+2) with I.T.I. in Machinist/Fitter trade.

**Essential - Boiler Attendant Certificate ( at least 'B' Class) from the Directorate of Boilers, State Govt.**

**Experience - 03 years experience in the field of oil-fired boiler operation, maintenance of boilers, steam lines and other related equipment using workshop fabrication facilities.**

The Board **FURTHER RESOLVED** that filling the post of Lab. Attendant (Boiler) as given in the agenda note, be not approved.



**Item No. 5.4.13 To consider the payment of honorarium to Bhawan Supervisors.**

The Director apprised the Board that due to lack of Caretakers in the students hostels, the duties of Hostel Supervisor are assigned to Ministerial staff of the Institute. A small sum is paid to them once a year as token honorarium as this work entails a high level of responsibility. The matter was considered by the Finance Committee earlier in the day and it was decided that the proposal be approved. The Board also approved the same.

**RESOLUTION NO. BG/19/2003: RESOLVED THAT** the payment of a yearly honorarium of Rs.700/- to such Ministerial staff to whom the work of Bhawan Supervisor is assigned, be continued.

**Item No.5.4.14 To consider the recommendations of the Committee headed by Dean of Students Welfare for provision of liveries to the Institute employees on the pattern of the IIT Delhi.**

The Director apprised the Board that at present, liveries were being provided to the Institute employees as per the State Government/ erstwhile University of Roorkee norms. After conversion, liveries are to be provided to the Institute employees as per the practice followed by the other IITs. The matter was considered by the Finance Committee earlier in the day and it was recommended that the liveries to the Institute employees be approved on the pattern of other IITs. The Board approved the recommendations of the Finance Committee.

**RESOLUTION NO. BG/20/2003: RESOLVED THAT** the liveries to the Institute employees be approved as per details given at **Appendix 'C'**



**Item No. 5.4.15 To consider the issue of opening of extension- counter of State Bank of India at DPT Saharanpur Campus.**

The Director apprised the Board about the proposal and stated that the proposal was also considered and recommended by the Professorial Committee of the Department of Paper Technology, Saharanpur campus. After discussion, the Board approved the proposal.


**RESOLUTION NO. BG/21/2003: RESOLVED THAT** as considered and recommended by the Professorial Committee of the Department of Paper Technology, the proposal for opening of an extension-counter of State Bank of India at DPT Saharanpur Campus be approved as under.

- (a) Necessary space/ accommodation may be provided on token rent basis. Expenditure on addition/alteration will be borne by the State Bank of India.
- (b) The servant quarters behind A-1 & A-2 residences may be given to SBI for opening an extension counter.
- (c) Electricity, water, maintenance charges etc. (if any) will be borne by the State Bank of India.

**Item No. 5.4.16 To consider one year extension in cut off date regarding the benefits of 05 years service and matriculate with one year service to the 'D' Class employees from the date of conversion.**

After discussion, the Board concluded that the proposal be not accepted.

**RESOLUTION NO. BG/22/2003: RESOLVED THAT** the proposal for extension of one year in cut-off date regarding the benefits of 05 years service and matriculate with one year service to the 'D' Class employees from the date of conversion, be not approved.





**Item No. 5.4.17 To consider relaxation in qualifications for the purpose of next promotion under the Assured Career Progression Scheme:**

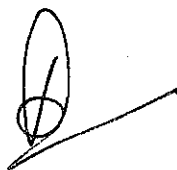
The Director apprised the Board that in the erstwhile University of Roorkee, the employees were recruited as per the prescribed qualifications of the State Government, which were framed more than 30-year back. After conversion, some employees of the Institute did not fulfill the prescribed qualification for the purpose of promotion under the ACP in IIT Roorkee. Many would retire without availing any promotion, if their previous service is discounted. Juniors would be promoted above their seniors, which would lead to further administrative complications. After protracted discussion, the Board wanted a proposal to be worked out by which some weightage may justifiably be given for past service, where qualifications were lower than those prescribed for the post to which promotion was to be effected.

**RESOLUTION NO. BG/23/2003: RESOLVED THAT** the issue of relaxation in qualifications for the purpose of next promotion under the Assured Career Progression (ACP) Scheme be examined only after getting more details.

The Board **FURTHER RESOLVED THAT** the under mentioned committee be constituted to examine the issue as a whole and make a recommendation to the BOG:

(a) Prof. K.G. Ranga Raju, Dy. Director & Member BOG

(b) Prof. M.L.Kapoor, Member BOG



- Item No. 5.4.18** To consider the sanctioning "Out of Pocket Expenses" to faculty members and staff accompanying the students on field projects/ field training and survey camps for the period spent on field work.

The Finance Committee had considered the matter earlier in the day. The recommendations of the Finance Committee were placed before the Board. The Board approved the recommendations of the Finance Committee.

**RESOLUTION NO. BG/24/2003: RESOLVED THAT** the sanctioning of "Out of Pocket Expenses" to the faculty members and staff accompanying the students on field projects/ field training and survey camps for the period spent on field work be not approved.

The Board **FURTHER RESOLVED** that the payment of Rs.75/- per day to the Students of the Earth Sciences Department for field projects/ field training and the students of Civil Engineering Department for survey camps, be approved w.e.f. 1<sup>st</sup> March 2003.

- Item No. 5.4.19** To consider the re-employment of faculty members superannuating on attaining the age of 62 years till the end of the semester/ academic year i.e. 30th June.

The Finance Committee had considered the matter earlier in the day and accepted the proposal. The Board also approved the proposal.

**RESOLUTION NO. BG/25/2003 :RESOLVED THAT** the re-employment of faculty members superannuating on attaining the age of 62 years till the end of the semester/ academic year, as the case may be, be approved and the under mentioned procedure be followed:

1. The recommendations of the Professorial Committee for re-employment of the faculty members superannuating in the middle of a semester are to be sent to the Director at least three months before the age of superannuation.



2. The proposal for re-employment of the faculty members till the end of semester/ academic year may be made along with justification. The proposal for re-employment will be placed before the Deans' Committee for consideration.
3. The recommendations of Deans' Committee will be sent to the Chairman of the BOG for approval and then reported to the BOG.
4. The salary of the re-employed faculty members is to be fixed in accordance with the GOI rules i.e. at the last pay drawn by the individual at the time of superannuation less pension.
5. In cases where the faculty has reached the maximum of the scale and has got one or more stagnation increment, his maximum of the scale is treated as the last pay drawn (not the basic with stagnation increment).

**Item No. 5.4.20 To consider the mapping of Research Technician and Refrigeration Supervisor to the post of Technical Officer (Rs. 8000-13500).**

The Director briefed the Board about the proposal. After protracted discussion, the Board did not accept the proposal in its present form.

**RESOLUTION NO. BG/26/2003: RESOLVED THAT** the mapping of Research Technician and Refrigeration Supervisor to the post of Technical Officer (Rs. 8000-13500) be not approved. Further, the Board desired, however, that a specific proposal for an intermediate scale and an appropriate designation be placed before the Board for consideration.

**Item No. 5.4.21 To consider the honorarium of Rs. 400.00 per month to P.S. to Director.**

The Director briefed the Board that the post of P.S. to Director is vacant at present and one Senior Stenographer is looking after the duties of P.S. to Director in addition to her own duties. The Finance Committee had considered the matter earlier in the day and accepted the proposal for giving an honorarium. The Board approved the same.

**RESOLUTION NO. BG/27/2003: RESOLVED THAT** the Officiating Allowance of Rs. 400.00 per month be approved for the Senior Steno performing the duties of officiating P.S. to Director. This will be effective from 1<sup>st</sup> March 2003 and will continue till the post is filled.

**Item No. 5.4.22 To consider the proposal for engagement of five Medical Officers on contract on a consolidated remuneration varying between Rs.15,000-20,000 p.m.**

The Director apprised the Board that the Institute has a well equipped 60 bed Institute Hospital and has only five positions of Medical Officers including one position of Chief Medical Officer. Due to inadequate medical and paramedical staff, the Institute Hospital is not able to provide the desired level of service and is thus ill equipped to handle crisis situations. The Finance Committee had considered the matter earlier in the day and had recommended that the proposal for engagement of five Medical Officers on contract be approved. The Board also approved the recommendations of the Finance Committee.

**RESOLUTION NO. BG/28/2003: RESOLVED THAT** as recommended by the Hospital Advisory Committee, the proposal for engagement of five Medical Officers on contract on a consolidated remuneration varying between Rs.15,000-20,000 p.m. , be approved.

**Item No. 5.4.23 To consider the request of Mr. P.K.Patel, Associate Professor, Arch. & Planning Department to refer back the recommendations of the Selection Committee for redressal of his candidature for the post of Professor in Architecture and Planning Department w.e.f. 7.12.1995.**

The Director briefed the Board about the representation dated 24.9.2002 of Mr. P.K.Patel, Associate Professor, Department of Arch. & Planning and highlighted the salient features. After deliberating on the issue, the



Board came to the conclusion that a committee in this regard be constituted.

**RESOLUTION NO. BG/29/2003: RESOLVED THAT** a one-man committee of Prof. K.L.Chopra be constituted to examine his complaints, grievances and also to ascertain whether his conduct is becoming of a teacher of an IIT or not.

**Item No. 5.5.1:** To report the decisions/ actions taken by the Chairman on behalf of the Board of Governors.

The Board ratified the approvals accorded by the Chairman, BOG on behalf of the Board.

**RESOLUTION NO. BG/30/2003: RESOLVED THAT** the approvals accorded by the Chairman, BOG on behalf of the Board, in the matters listed below, be ratified:

- (a) Restructuring of existing students' affairs system vis-à-vis their equivalent in the other IITs.
- (b) To include the name of Head, Institute Instrumentation Centre (IIC) in the committee constituted to examine the proposal for procurement of Central Nuclear Magnetic Resonance (NMR) facility at IIT Roorkee.
- (c) Payment of Dearness Allowance, Dearness Relief to Pensioners/ Family Pensioners at revised rates w.e.f. 1.7.2002 and Non Productivity Linked Bonus (Ad-hoc bonus) for the year 2001-2002 to the employees of IIT Roorkee:
- (d) Extension of service contract of the faculty
  - (i) Dr. Zillur Rahman, Asstt. Professor (on contract) in the Department of Management Studies for 6 months w.e.f. 1.1.2003 to 30.6.2003.
  - (ii) Dr. Vikas Pruthi, Lecturer Ex-cadre, in the Department of Biotechnology for a period w.e.f. 11.2.2003 to 30.6.2003.



- (e) Increase amount of remuneration/out of Pocket Allowance to the experts attending the Selection Committees for Faculty and Group A/B positions.
- (f) Holding an International Workshop on "Education and Capacity Building in Biophysics: Needs of Asian-African Region" during 24-25 February 2003 in the Department of Biotechnology.
- (g) Appointment of Maj. (Retd). R.K.Verma as Security Officer on contract in the Institute.
- (h) Appointment of Prof. Chander Mohan as Visiting Professor in the Department of Paper Technology, Saharanpur for a period of one year.
- (i) Implementation of mapping of the Academic staff of the erstwhile University of Roorkee on to the pay scales and designations of the Indian Institute of Technology w.e.f. 21.9.2001.

**Item No. 5.5.2: To report certain matters for the information of the Board of Governors.**

The Board took note of the same.

**RESOLUTION NO. BG/31/2003: RESOLVED THAT the matters, as listed below, be noted and recorded.**

- (a) 4<sup>th</sup> & 5<sup>th</sup> meetings of the Senate of IIT Roorkee were held on 18/24.9.2002 and 17.12.2002, respectively, and an urgent meeting was held on 10.01.2003.
  - (b) 3<sup>rd</sup> and 4<sup>th</sup> meeting of the Finance Committee of IIT Roorkee were held on 28.9.2002 and 24.11.2002, respectively.
  - (c) Enhancement in the amount of cash prizes awarded as incentive to the Non teaching staff along with citation certificates on Foundation.
- (d) The following faculty members and other staff have expired: -

Sl. No.	Name & Designation	Department	Date of retirement
1.	Dr. A.K. Patwardhan, Professor	Met. & Mat. Engg.	Expired on 12.12.2002
2.	Sri S.K. Gupta, Lecturer	E&CE	Expired on 14.01.2003



- (e) The following faculty members have been granted Extra Ordinary Leave. :-

Sl. No.	Name, Designation & Deptt.	Period		Nature	Purpose
		From	To		
1.	Dr. B.K. Gandhi, Asstt. Prof., M&IED	28.11.2002	27.02.2003	EOL	To avail "JSPS PDF" award in Japan
2.	Dr. V.P. Singh Assoc. Prof., D.P.T.	20.02.2003	19.02.2005	EOL	To join team Assignment in the University of Asmara, Eritrea.

- (f) The following faculty members and other staff were appointed as per the details given below:-

Sl. No.	Name	Department	Designation	Date of appointment
1.	Mr. P.S. Chani	Architecture & Planning	Lecturer on contract for one year	16/12.2002 (AN)
2.	Mrs. Mahua Mukherjee	Architecture & Planning	Lecturer on contract for one year	09.01.2003 (AN)
3.	Dr. Ashwani Kumar Sharma	Biotechnology	Asstt. Professor (on contract)	15.01.2003 (FN)

- (g) The following faculty members have been brought on the regular cadre on completion of their probation period.

Sl. No.	Name	Designation	Department	Date
1.	Dr. (Mrs.) Davinder Kaur	Assistant Professor	Physics	10.12.2002
2.	Dr. (Mrs.) Tashi Nautiyal	Associate Professor	Physics	25.06.2001
3.	Dr. Dilbagh Singh Broca	Associate Professor	DOMS	14.12.2002

**UNDER ANY OTHER ITEM:**


The under-mentioned issues were also considered by the Board:

1. Four Numbers Best Teacher Awards and two Numbers Best Researcher Awards be given on the eve of Teachers' Day/ Foundation day. An eminent speaker be invited to speak on these occasions.
2. A mechanism be evolved to identify non-performers. A system of mentors be established to advise non-performers.
3. All major Departments be evaluated by a peer group of outside experts.



4. Student Assessment of Faculty should come from HOD to the Director and be placed before the BOG in summary form.
5. Training programmes be organized for subordinate staff/employees through the Centre for Continuing Education. Outside training for three months be also arranged for subordinate staff/employees.
6. The Chairman, Board of Governors and the Director to go to the U.S. for faculty recruitment in the month of June 2003. Each Head of the Department to locate potential faculty.
7. 5-10% houses may be retained for new entrants. 25 houses of one category below the authorised category be placed under the Director's discretionary quota.
8. Alumni resources be tapped. A presentation be made before the Board on the process of tapping resources from the Alumni.

The meeting ended with a vote of thanks to the Chair.



DEPT 253



Name of work :: Renovation of Senate Hall at IIT,Roorkee.(SH:Pg.split air conditioning units).  
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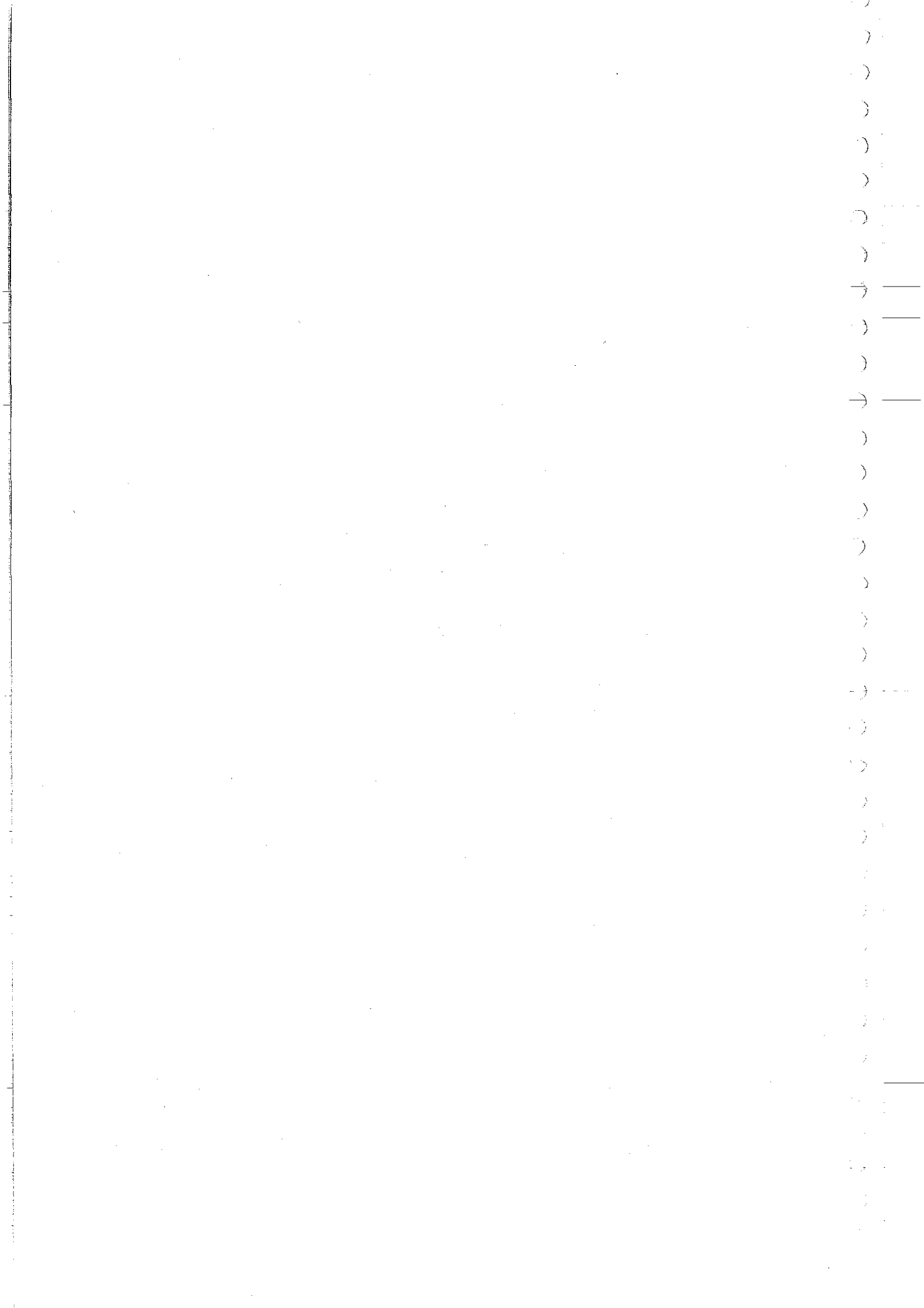
S.N.	DESCRIPTION OF ITEM	QUANTITY	RATE	UNIT	AMOUNT
1.	Supplying, installation, testing & commissioning of 5 TR ductable split air conditioning unit with necessary inter-connection copper pipe, base frame for indoor & outdoor unit complete as required.	5 Sets	140000/-	Set	700000.00
2.	Supplying & fixing of GSS ducting of following thickness i/c bends, tees, reducer, hanger supports etc. as required.				
	a). 0.63mm	100.00 SqM	400/-	SqM	40000.00
	b). 0.80mm	40.00 SqM	500/-	SqM	20000.00
	c). 1.00mm	20.00 SqM	675/-	SqM	13500.00
3.	Supplying & fixing of supply air grills with volume control damper.	2.00 SqM	13000/-	SqM	26000.00
4.	Supplying & fixing of return air grills.	2.00 SqM	9500/-	SqM	19000.00
5.	Insulation of supply air duct with 50mm thick fibre glass covered with polythene faced hessian cloth & chickwire mesh.	160.00 SqM	450/-	SqM	72000.00
6.	Pdg. & fixing distribution board, cabling, conduiting between distribution board & outdoor & indoor units etc.	1 Job	50000/-	Job	50000.00
7.	Service connection for distribution board from existing overhead lines.	1 Job	10000/-	Job	10000.00
Total ::					950500.00
Add 5% contingencies					47525.00
Total ::					998025.00
Say Rs. 998000.00					

-25-

*Signature*  
 Assistant Engineer (E)  
 Dehradun Cent. Elect. Div.,  
 C.P.W.D., Dehradun.

*Signature*  
 Executive Engineer (E),  
 Dehradun Cent. Elect. Div.,  
 C.P.W.D., Dehradun.

APPENDIX-A  
 BG-5<sup>th</sup> (Minutes)  
 1<sup>st</sup> March 2003



1<sup>st</sup> March 2003

## APPENDIX-B

## GENERAL ABSTRACT

Name of Work: Extension of Azad Bhawan, Rajendra Bhawan & Cautly Bhawan,  
at I.I.T, Roorkee.

Sl. No.	Bhawan	Civil Cost		Electrical Cost		Total
		Building	Development	Building	Development	
1.0	Azad Bhawan	10029428.00	387483.00	1221838.00	-	11638749.00
2.0	Rajendra Bhawan	12234829.00	484373.00	1490512.00	-	14209714.00
3.0	Cautly Bhawan	9541824.00	450614.00	1162436.00	-	11154874.00
	<b>Total</b>	<b>31806081.00</b>	<b>1322470.00</b>	<b>3874786.00</b>	<b>-</b>	<b>37003337.00</b>

Say Rs. 3,70,000,00.00

S.d

A.E. (P-III)  
C.P.W.D. Lucknow

S.d

E.E. (III)  
C.P.W.D. Lucknow

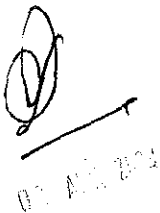
S.d

S.E. (P&A)(NZ-II)  
C.P.W.D. Lucknow

Approved

S.d

C.E. (NZ-II)  
C.P.W.D. Lucknow



01 MAR 2003



**APPENDIX-C****LIVERY ITEMS TO BE PROVIDED TO THE IIT STAFF AS APPROVED BY THE BOARD OF GOVERNORS IN THE MEETING HELD ON 1<sup>ST</sup> MARCH 2003**

Sl. No.	Name of item (s)	Category of Staff	Qty	Duration
1.	Summer Uniform of Terricot suiting cloth (1Pant +1Bushshirt+1Cap = One Set)	1. Daftary 2. Messenger 3. Peon/Helper 4. Lab. Attendant 5. Line-man, Pump Operator, Fitter/Security staff 6. Male Sweepers 7. Hospital Staff (White) 8. Drivers/ Conductors 9. Mali & Head Mali 10. Security Officer/Security staff 11. Asstt. Foreman/*Sr. Mech./ Jr. Mech./ Mech. Asstt.	3 Sets 3 Sets 3 Sets 3 Sets 3 Sets 3 Sets 3 Sets 3 Sets 3 Sets 2 Sets 2 Sets	For 4 Yrs. For 4 Yrs. For 4 Yrs. For 4 Yrs. For 4 Yrs. For 4 Yrs. For 4 Yrs. For 3 Yrs. For 3 Yrs. For 2 Yrs. For 2 Yrs.
2.	Ladies Summer Uniform (One Terricot Saree + 2 blouse + 2 Petticoat = One Set)	1. All ladies Group 'D' Staff	3 Sets	For 4 Yrs.
3.	Winter Uniform (One pant + One Coat) made of Woolen Serge	1. All Group 'D' Staff 2. Drivers & Conductors 3. Security Officers	1 Set 1 Set 1 Set	For 4 Yrs. For 3 Yrs. For 4 Yrs.
4.	Ladies Winter Uniform (One Ladies Coat) made of Woolen Serge	1. Ladies Group 'D' Staff	1 No.	For 4 Yrs.
5.	Leather Shoe (BATA)	1. All Group 'D' /Drivers/ Conductors 2. Security Staff	1 Pair 1 Pair	For 2 Yrs. Every Yr.
6.	Leather Sandal (BATA)	1. All Group 'D' Staff 2. Drivers & Conductors	1 Pair 1 Pair	Every Yr. Every Yr.
7.	Socks (Nylon)	1. All Group 'D' Staff 2. Drivers, Conductors & Security Staff	1 Pair 1 Pair	For 3 Yrs. Every Yr.
8.	Jungle Shoe	1. All Security Staff & Security Officer	1 Pair	For 3 Yrs.
9.	Jersey (Woollen)	1. All Group 'D' Staff 2. Pump Operators	2 Nos. 2 Nos.	For 3 Yrs. For 3 Yrs.
10.	Rain Coat	1. All Security Staff	1 No.	For 7 Yrs.
11.	Blanket	1. All Security Staff	1 No.	For 3 Yrs.
12.	Drill cloth cotton for lab. Coat	1. T.A., S.T.A. and S.T.A. (SG)	2 Set	For 2 Yrs.
13.	Blue Peaked Cap, Superior quality	1. Drivers and Conductors	1 No.	For 4 Yrs.

\* Sr. Mech./Jr. Mech./Mech. Asstt. should be read Mech. A & B for I.I.T. Roorkee

