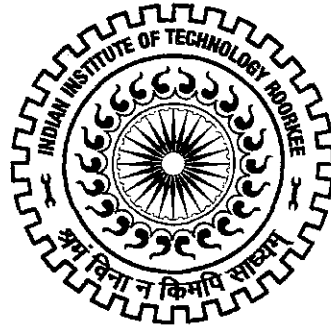


वित्त समिति  
की षष्ठम् बैठक का कार्यवृत्त  
MINUTES OF THE SIXTH MEETING  
OF THE  
FINANCE COMMITTEE

7<sup>th</sup> June 2003



भारतीय प्रौद्योगिकी संस्थान रूड़की  
रूड़की - 247 667 (भारत)

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE  
ROORKEE-247 667 (INDIA)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE**  
**ROORKEE – 247 667**

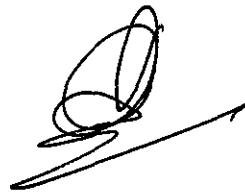
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**Minutes of the Sixth Meeting of the Finance Committee held on 7<sup>th</sup> June 2003 at 11.00 A.M. in the Board Room.**

The following were present:

- |    |  |                 |
|----|--|-----------------|
| 1. | Prof. S.K.Joshi  | Chairman        |
| 2. | Mr. V.K.Pipersenia                                       | Member          |
| 3. | Prof. Ashwini Kumar                                      | Member          |
| 4. | Mr. B.K.Chaturvedi                                       | Member          |
| 5. | Prof. Prem Vrat, Director, IITR                          | Member          |
| 6. | Prof. Ravi Bhushan<br>Professor In-charge, Finance, IITR | Special Invitee |
| 7. | Lt. Col. (Retd) A.K.Srivastava<br>Registrar, IITR        | Secretary       |

The Chairman welcomed the members to the Sixth Meeting of the Finance Committee of IIT Roorkee.

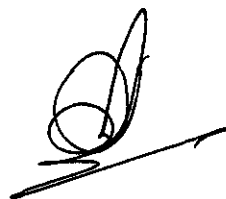
The agenda was then taken up.

**Item No. 6.1 To confirm the minutes of the Fifth Meeting of the Finance Committee held on 1<sup>st</sup> March 2003.**

The letter received from the Integrated Finance Division, MHRD, on the minutes of the fifth meeting of the Finance Committee was circulated to members of the Finance Committee. After discussion on all points raised by Integrated Finance Division, the minutes of the fifth meeting of the Finance Committee held on 1<sup>st</sup> March 2003 were confirmed.

**Item No. 6.2 Report of actions taken on the minutes of the Fifth Meeting of the Finance Committee held on 1<sup>st</sup> March 2003.**

The position of actions taken on the matters as reported were noted.



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**Item No. 6.3**

**Presentation by Professor-in-charge, Planning on utilization and proposed expenditure of plan funds, showing the details of projects in hand, projects in the pipe line, equipment procured and to be procured with the capital outlay involved in each case.**

The Finance Committee appreciated the presentation made by Dr. Ravi Bhushan, Professor In-charge, Planning on utilization and proposed expenditure of plan funds.

**Item No.6.4**

**The proposal for construction of 28 Nos. Multistoried Faculty Residences and according Administrative Approval & Expenditure Sanction as recommended by the Building & Works Committee.**


After discussion, the Finance Committee decided that this proposal be accepted in principle and placed before the Board for approval. However in future, the complete minutes of the Building and Works Committee be placed before the Finance Committee for information. In addition, the details of all projects such as the date of commencement, the date of completion and the year wise phasing of expenditure from start to completion, be reported to the Finance Committee.

The detailed preliminary estimate amounting to Rs. 521.00 lacs is given at **APPENDIX 'A'**.

**Item No. 6.5**

**To consider the proposal for Widening and Strengthening of Road from SDM Chowk to BEG&C Gate of I.I.T. Roorkee and according Administrative Approval & Expenditure Sanction as recommended by the Building & Works Committee.**

After discussion, the Finance Committee decided that IIT Roorkee should take up the matter with the Nagar Palika, Roorkee and request them to widen and strengthen the road from the SDM Chowk to the BEG & Centre Gate, out of Nagar Palika funds.



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**Item No. 6.6**

**To consider the proposal for Construction/Raising of the existing Boundary Wall around the Institute Campus for Security purposes and according Administrative Approval & Expenditure Sanction as recommended by the Building & Works Committee.**

After discussion, the Finance Committee decided that the proposal be accepted and placed before the Board for specific approval.

The detailed preliminary estimate amounting to Rs. 61.00 lacs is given at APPENDIX 'B'.

**Item No. 6.7**

**Granting of Transport Allowance to the Casual Labour of the Institute with temporary status.**

After discussion, the Finance Committee recommended that transport allowance to the Casual Labour of the Institute with temporary status be given as per Government of India norms. The financial implications on this account would be Rs. 1,00,800 per year. The allowance be approved w.e.f. 7<sup>th</sup> June 2003. The proposal be placed before the Board of Governors for approval.

**Item No. 6.8**

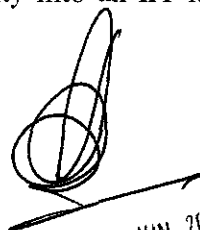
**Payment of Gratuity to the Staff registered under 'Y' category (Daily wage/contract) on the basis of Gratuity Act No. 39 OF 1972.**

After discussion, the Finance Committee recommended that gratuity be granted to those persons who have superannuated or will superannuate on or after 21.9.2001. The proposal be placed before the Board of Governors for approval.

**Item No. 6.9**

**To consider the issue related to payment of Dearness Relief on family pension to the Institute employees who are getting Family Pension.**

The Finance Committee decided that the payment of Dearness Relief on family pension to the Institute employees who are getting Family Pension be approved from the date of conversion of the University into an IIT i.e. 21<sup>st</sup> September 2001.



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The proposal be placed before the Board of Governors for approval.

**Item No. 6.10**

**To consider the creation of one post of Dy. Registrar (Store) and three posts of Asstt. Registrars.**

The Finance Committee decided that the proposal for creation of one post of Dy. Registrar (Stores) and three posts of Asstt. Registrars be approved in principle. The proposal be placed before the Board of Governors and then sent with full details, financial implications and justification to the Ministry for specific approval.

**Item No. 6.11**

**To consider the mapping of Research Technician and Refrigeration supervisor.**

The Finance Committee decided that such Research Technicians and Refrigeration Supervisors who have appropriate qualifications and experience, to be judged by an appropriately constituted screening committee, may be given the personal scale of Rs.8000-13500, with the designation of Technical Officer. The remaining incumbents will have the designation of Research Technician and Refrigeration Supervisor and pay scale of Rs.6500-10500. The matter be placed before the Board for approval.

**Item No. 6.12**

**Release of GPF contribution of Institute employees lying with the State Governments of Uttar Pradesh and Uttaranchal.**

The Finance Committee noted that the efforts of IIT Roorkee to obtain the GPF balances from the State Governments had not been successful. It therefore, requested the Director to take legal opinion and seek legal remedies in an appropriate court of law impleading both the Governments of Uttar Pradesh and Uttaranchal as the respondents, in order to expedite decision.

  
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**Item No.6.13 To consider the issue of medical reimbursement of retired employees of the Institute.**

The Finance Committee decided that the scheme be placed before the Board of Governors and then the Council of IITs for consideration/ approval.

**Item No. 6.14 To consider the status of auditing of Annual Accounts 2001-2002**

The Finance Committee requested the Director to write to the MHRD to have the process of auditing the accounts expedited.

**Item No. 6.15 Revised Estimates for Plan & Non – Plan funds for the year 2003-2004 and Budget Estimates of Plan & Non –Plan funds for the year 2004-2005.**

After discussion, the Finance Committee decided that the Revised Estimates for Plan & Non – Plan funds for the year 2003-2004 and the Budget Estimates for Plan & Non –Plan funds for the year 2004-2005 as given at APPENDIX 'C' be approved.


**Item No. 6.16 To consider the report of the Committee constituted to look into the matter related to regularization of staff, presently working against the Syndicate created positions in the IIT Roorkee.**

The Finance Committee accepted the report of the committee and recommended it for consideration of the Board with the condition that the accounts personnel in the Construction Division will be relocated in the Finance & Accounts Office of the Institute, and all the payments will be made by the Finance & Accounts Office, only.

**Item No. 6.17 To consider backlog of scholarship to be paid to SC/ST students (UG & PG) for the period before the conversion of Roorkee University into IIT Roorkee.**

The Finance Committee recommended that IIT Roorkee should continue to pursue the issue with the respective State Governments for release of funds.

The meeting ended with a vote of thanks to the Chair.



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APPENDIX 'A'  
ITEM NO. 6.4

Name of Work: C/o 28 Nos. Multistoried Flats at I.I.T., Roorkee.

Sl. No.	Description of Work	Civil Work	Elect. Work	Total
1.0	Building Portion	4,07,53,084.00	13,18,000.00	4,20,71,084.00
2.0	Development Work	13,24,126.00	81,800.00	14,05,926.00
3.0	Bulk Services		86,67,450.00	86,67,450.00
	Total	4,20,77,210.00	1,00,67,250.00	5,21,44,460.00

Say Rs. 5,21,44,460.00

Sd.

A.E. (P-III)  
CPWD, Lucknow

Sd.

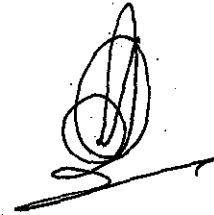
E.E. (P-III)  
CPWD, Lucknow

Sd.

S.E. (P&A) (NZ-II)  
CPWD, Lucknow

Sd.

C.E. (NZ-II)  
CPWD, Lucknow



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ESTIMATE

APPENDIX 'B'  
ITEM NO. 6.6

Name of Work: Construction of Boundary Wall in I.I.T. Campus

1.	Construction of Boundary Wall 6 ft. (1.80 m) height with 2 ft. (60 cm.) approved M.S. Fencing 2064 RM @ Rs. 1525/- per RM	Rs. 31,47,600.00
2.	Raising of existing Boundary Wall upto 6 ft. (1.80 m) height with 2 ft. (60 cm.) approved M.S. Fencing 1907 RM @ Rs. 595/- per RM	Rs, 11,34,665.00
3.	Providing 2 ft. (60 cm) M.S. Fencing on existing Boundary Wall 3484 RM @ Rs. 475/- per RM	Rs.16,54,900.00
		Rs. 59,37,165.00
		Rs. 1,78,114.00
		<hr/>
		Total Rs. 61,15,279.00

Contingencies 3%

Say Rs. 61.00 lacs

  
Supdt. Instt. Estate

  
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INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

APPENDIX 'C'  
ITEM NO. 6.15

BUDGET ESTIMATES - PLAN

Rs. in lakhs

Sl. No.	Head of expenditure	Previous Year 2002-03		Budget Estimates 2003 - 04	Budget Estimates 2004-05
		Estimated allocations	Actual Expenditure Up to 31.03.03		
<b>1.</b>	<b>Equipment:</b>				
(i)	Replacement of obsolete equipment & modernization of laboratories	900.00	707.66	1,270.00	1,500.00
(ii)	<b>Equipment for new department/ placement cell</b> ▪ Educ. Tech. Cell/ NP TEL	100.00	5.20	100.00	200.00
(iii)	<b>New programmes</b>	250.00	-	200.00	300.00
	(a) Equipment	-	-	-	-
	(b) NMR	500.00	-	500.00	-
(iv)	<b>Office equipment / Automation</b>	100.00	96.33	150.00	150.00
	(a) a few new offices				
	(b) Computzn. of Adms. Functions				
		<b>1850.00</b>	<b>809.19</b>	<b>2,220.00</b>	<b>2,150.00</b>
<b>2.</b>	<b>Upgradation of Computing facilities</b>	400.00	317.65	450.00	500.00
<b>3.</b>	<b>Upgradation of networking &amp; multimedia facilities</b>	450.00	98.20	450.00	500.00
<b>4.</b>	• <b>Strengthening of library</b>	200.00	173.01	-	200.00
	• <b>New building for library</b>	500.00	-	800.00	300.00
<b>5.</b>	<b>Staff/ student Amenities (other than buildings)</b>	60.00	19.73	250.00	250.00
	a. Hospital				
	b. DoSW (clubs & sports)				
	c. Dairy				
		<b>1610.00</b>	<b>608.59</b>	<b>1,950.00</b>	<b>1,750.00</b>
<b>6.</b>	<b>Renovation / Extension of Buildings (including support services)</b>				
(i)	Academic & Administrative buildings	590.00	530.80	400.00	400.00
(ii)	Residential buildings	400.00	463.57	700.00	500.00
(iii)	Student's hostels and amenities	450.00	318.68	600.00	500.00
(iv)	Guest house & conference complex	100.00	28.82	170.00	400.00
(v)	Funds transferred to CPWD*	-	504.10	-	-
(vi)	Registry of land for G. Noida/ B' Wall	-	138.34	-	-
		<b>1540.00</b>	<b>1,984.31</b>	<b>1,870.00</b>	<b>1,800.00</b>
	<b>Grand Total</b>	<b>5000.00</b>	<b>3,402.09</b>	<b>6,040.00</b>	<b>5,700.00</b>

\* includes Rs in lakh for Senate Hall, 40.00; Library Building, 120.00; Residential houses, 44.10; Hostels, 220.00, Guest House/ Conference Complex, 80.00

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## INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

## BUDGET ESTIMATES – NON PLAN

Rs. in lakhs

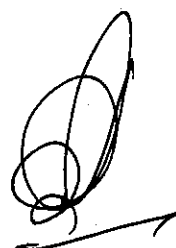
Sl. No.	Head of expenditure	Previous Year 2002-03 Actuals Upto 31.03.03	Budget estimates 2003-04	Budget Estimates 2004-05
<b>1.</b>	<b>Establishment Expenses</b>			
(i)	Pay & Allowance	2,364.57	2,800.00	2,850.00
(ii)	OTA and Honorarium'	2.22	3.00	4.00
(iii)	Travelling Allowance	17.12	25.00	30.00
	LTC	-	40.00	45.00
(iv)	Children Education Allowance	0.27	2.00	2.00
(v)	Fund Contribution	3.02	4.00	3.00
(vi)	Pension and Gratuity	671.65	840.00	920.00
(vii)	Advances	37.33	84.00	100.00
(viii)	Security and Other Agencies	29.15	50.00	60.00
(ix)	Medical Expenses	116.68	130.00	150.00
(x)	Staff development and HRD	-	25.00	25.00
	<i>Total</i>	<b>3,242.01</b>	<b>4003.00</b>	<b>4189.00</b>
<b>2.</b>	<b>Academic and Other Educational Expenses</b>			
(i)	Departmental Operating Costs	278.00	360.00	400.00
(ii)	Scholarships/ Fellowships	341.98	550.00	650.00
(iii)	Library – Books & Journals	295.03	330.00	330.00
(iv)	Other Educational Expenses	123.36	258.50	280.00
	<i>Total</i>	<b>1,038.37</b>	<b>1,498.50</b>	<b>1,660.00</b>
<b>3.</b>	<b>(a) Computerisation &amp; Comp. Support Services</b>	-	5.00	5.00
	<b>(b) National Facility (Shake Table etc.)</b>	-	25.00	50.00
		-	<b>30.00</b>	<b>55.00</b>
<b>4.</b>	<b>Maintenance Expenses</b>			
(i)	Estate Maintenance	209.98	240.00	250.00
(ii)	Water, Power and Fuel	179.09	250.00	300.00
(iii)	Property Tax	1.05	4.00	4.00
	<i>Total</i>	<b>390.12</b>	<b>494.00</b>	<b>554.00</b>
<b>5.</b>	<b>Miscellaneous expenses</b>	<b>110.73</b>	<b>182.00</b>	<b>200.00</b>
<b>6.</b>	<b>Transfer to Development Fund</b>	<b>418.77</b>	-	-
	<b>Grand total</b>	<b>5,200.00</b>	<b>6,207.50</b>	<b>6,658.00</b>

## INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

## Schedule of Academic and Other Educational Expenses

Rs. in lakhs

Sl. No.	Head of expenditure	Previous Year 2002-03 Actuals Upto 31.03.03	Budget estimates 2003-04	Budget Estimates 2004-05
<b>I.</b>	<b>Academic Expenses</b>			
(i)	Deptt. Operating Costs	278.00	360.00	400.00
(ii)	Scholarships/ Fellowships	341.98	550.00	650.00
(iii)	Library – Books & Journals	295.03	330.00	330.00
		<b>915.01</b>	<b>1,240.00</b>	<b>1,380.00</b>
<b>II.</b>	<b>Other Educational Expenses</b>			
(a)	Prizes & Medals	0.20	0.90	1.00
(b)	Research Projects	0.31	45.00	50.00
(c)	Training & Placement	3.80	5.50	6.00
(d)	Study Tour	2.72	3.10	4.00
(e)	Student Amenities (including NCC)	8.30	25.00	25.00
(f)	▪ SC/ST student mess/ Fee SC/ST	7.03	23.00	29.00
	▪ Mess Subsidy	54.39	73.00	73.00
(g)	Examinations	21.78	30.00	35.00
(h)	National Conference/ Symposium	2.31	10.00	12.00
(i)	International Conference/ Symposium	19.00	25.00	25.00
(j)	Seminar/ Symposium (to be organised)	0.07	5.00	6.00
(k)	Publication (including News Letter)	3.30	10.00	10.00
(l)	Membership Fee	0.15	1.00	1.50
(m)	Short term academic visit to IITR	-	2.00	2.50
		<b>123.36</b>	<b>258.50</b>	<b>280.00</b>
	<b>Grand total</b>	<b>1,038.37</b>	<b>1,498.50</b>	<b>1,660.00</b>



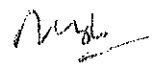
20 JUN 2003

## INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

**Schedule of Miscellaneous Expenses  
(Non-Plan Budget Estimates)**

Sl. No.	Head of expenditure	Rs. in lakhs		
		Previous Year 2002-03 Actuals Upto 31.03.03	Budget Estimates 2003-04	Budget Estimates 2004-05
1	Contingencies	14.35	20.00	24.00
2.	Convocation & other functions	5.48	8.00	10.00
3.	Staff Welfare (Faculty Perks)	21.88	50.00	50.00
4.	Transport	8.11	15.00	17.00
5.	Legal Expenses	6.56	10.00	12.00
6.	Postage	2.52	5.00	6.00
7.	Uniforms & Liveries	7.17	8.00	8.40
8.	Entertainment	0.37	1.00	1.40
9.	Guest House	1.50	5.00	6.20
10.	Audit Charges	-	2.00	2.50
11.	Telephones	14.87	20.00	24.00
12.	Printing & Stationery	7.09	10.00	12.00
13.	Advertisement	1.19	2.00	2.50
14.	Repair & Maintenance-Office Equipment	4.64	6.00	6.00
15.	Replacement of old furniture	15.00	20.00	18.00
	<b>Total</b>	<b>110.73</b>	<b>182.00</b>	<b>200.00</b>

Staff Welfare : 350x750x12 = Rs 32.00 lakh  
 350x4000 = Rs 14.00 lakh  
**Rs 46.00 lakh**  
 (taken as Rs 50.00 lakh)




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