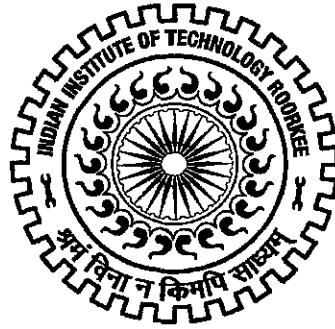


वित्त समिति
की नवम् बैठक का कार्यवृत्त

**MINUTES OF THE 9TH MEETING OF THE
FINANCE COMMITTEE**

19th JUNE 2004



भारतीय प्रौद्योगिकी संस्थान रूड़की
रूड़की - 247 667 (भारत)

**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE-247 667 (INDIA)**

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE - 247 667



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Minutes of the Ninth Meeting of the Finance Committee held on 19th June 2004 at 11.00 A.M. in the Board Room of the Institute.

The following were present:

1. Prof. S.K.Joshi, Chairman Board of Governors, IITR Chairman
2. Prof. Prem Vrat, Director, IIT Roorkee Member
3. Mr.R.C.Gaba, Additional Financial Advisor
MHRD, Govt of India, New Delhi
(Nominee of the FA, MHRD) Member
4. Prof. P.K.Jain, Professor of Financial Management
Department of Management Studies, IIT Delhi Member
5. Prof. H.K.Verma, IIT Roorkee Member
6. Prof. S.S.Jain, Professor-in-Charge, Finance, IITR Special Invitee
7. Lt. Col. (Retd) A.K.Srivastava, Registrar, IITR Secretary

The Chairman welcomed the members to the Ninth Meeting of the Finance Committee (FC) of IIT Roorkee.

The agenda was then taken up.

Item No. 9.1 To confirm the minutes of the 8th Meeting of the Finance Committee held on 27th January 2004

The minutes of the 8th meeting of the Finance Committee held on 27th January 2004 were confirmed.

Item No. 9.2 Report of actions taken on the minutes of the 8th Meeting of the Finance Committee held on 27th January 2004.

The position of action taken on the matters as reported was noted.



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Item No. 9.3

Presentation by Professor-in-charge, Planning on utilization and proposed expenditure of Plan funds, showing the details of projects in hand, projects in the pipe line, equipment procured and to be procured with the capital outlay involved in each case.

The Finance Committee appreciated the presentation made by Prof. S. S. Jain, Professor-in-Charge, Planning on the utilization and proposed expenditure of Plan funds.

Item No. 9.4

To consider the proposal for proper distribution of additional load of 4000 KVA sanctioned by UPCL as recommended by the B&WC, for according administrative approval and expenditure sanction.

The Finance Committee recommended that the preliminary estimate of Rs. 370.00 lacs as recommended by the Building & Works Committee (B&WC) for proper distribution of additional load of 4000 KVA sanctioned by UPCL, given at **Appendix 'A'**, be approved from the Plan Grant of the Institute for the year 2004-2005.

Item No. 9.5

To consider according administrative approval and expenditure sanction for the preliminary estimate of Rs. 5,00,87,700.00 for renovation of the SWP Hangar as recommended by the B&WC.

The Finance Committee did not accept the proposal, but suggested the under-mentioned alternative:

The proposal may be re-examined including identification of other alternatives keeping the life of the structure in mind and/or reduce the cost of renovation to meet only the minimum essential requirements.



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Item No. 9.6

To consider the under-mentioned proposal of the B&WC:

- (a) Upgrading of one Post of Junior Engineer (Elect.), to A.E. (Electrical), as personal to the incumbent and to fill the same internally by promotion from the existing J.Es.**
- (b) Engagement of two J.Es (Elect.) on contract basis for a period of three years.**

Taking into account the comments of the IFD (MHRD), The Finance Committee recommended as under:

- (i) Sub-item (a) be withdrawn.
- (ii) Engagement of two Junior Engineers (Electrical) on contract basis for a period of three years at a fixed salary of Rs. 8,000/- p.m. be approved chargeable to works estimates of the Construction Division.

Item No. 9.7

To consider enhancement of amount of out of pocket allowance to be given to the external members of Selection Committees for faculty positions and Group 'A' posts.

The Finance Committee recommended that the out of pocket allowance for external members of Selection Committees for Faculty positions and Group 'A' posts may be enhanced from Rs. 500/- to Rs. 1000/-, per day of sitting.

Item No. 9.8:

To consider the issue related to Payment of Interest to subscribers of GPF/CPF.

The Finance Committee considered the comments of the IFD (MHRD) and recommended that the Institute may invest GPF/CPF funds in RBI bonds, and follow the guidelines contained in Government of India, MHRD, Integrated Finance Division, letter No. F.19-16/2003-IFD dated 9th February 2004, to meet the difference if any, between the Government approved rate of interest presently 8%, and the



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interest earned from the investments made by IIT Roorkee.

Item No. 9.9: To consider implementation of the new pension system for the new entrants to IIT Roorkee

The Finance Committee recommended that the new pension system be made applicable only to new entrants to the Central Government Service who have joined IIT Roorkee on or after 1st January 2004.

Item No. 9.10: To consider the depositing of Rs.1,29,91,830.00 with UPCL for sanctioning of additional load of 4000 KVA to IITR.

The Finance Committee recommended that Rs. 1,29,91,830.00 should be deposited with the UPCL out of the Plan Grant of the Institute for the year 2004-2005, so that the 4000 KVA load is released to the Institute, by the UPCL.

Item No. 9.11: To consider the proposal for allocation of Rs. 185 lakhs to the Institute Hospital from the Non-Plan Grant for the year 2004-2005.

The Finance Committee heard the presentation made by Prof. MK Mittal and recommended that the Non-plan Grant of the Institute Hospital should be limited to Rs.130.00 lakhs, for the present. The hospital should exercise economy by minimizing the local purchase of medicines and resort to bulk purchase at Government rates, instead. In addition, a panel of reputed Hospitals in the National Capital Territory of Delhi should be drawn up for providing different types of specialized treatment at discounted rates. The opportunity of availing cash discounts by prompt payment of the bills, within 07 days, should be explored.



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Item No. 9.12: To consider for filling up the post of Pharmacist at the DPT Dispensary, Saharanpur Campus.

The Finance Committee appreciated the need of appointing a Pharmacist at DPT Dispensary, Saharanpur Campus, and observed that the proposal be sent to the MHRD with proper justification, for obtaining approval for filling up one post of Pharmacist at the DPT, Saharanpur Campus.

Item No. 9.13: To consider the issue of the revision of range of fixed emoluments for 'Y' pool contract workers w.e.f. 01.04.2004.

The Finance Committee considered the views of the IFD (MHRD) and recommended that the various ranges of fixed emoluments for 'Y' pool contract workers as given at **Appendix 'B'** be approved.

Item No. 9.14: Re-appropriation of Account

The item was withdrawn.

Item No. 9.15: Extension of pay scale of Rs. 3200-4900/4500-7000 to all LDCs/UDCs, respectively.

The Finance Committee considered the views of the IFD (MHRD), but was concerned about the payment of this scale at IIT Kanpur, IIT Kharagpur, IIT Guwahati, IIT Delhi and partly in IIT Madras. This has caused discontentment in the staff here. The Finance Committee strongly feels that the Institute Management should again persuade the MHRD to approve the proposed scales.

Item No.9.16: To consider the issue of payment of pro-rata pensionary contribution to the Institute by an employee for counting of past service, if the previous employer fails to pay these benefits.

The Finance Committee considered the views of the IFD (MHRD) and recommended that the specific cases be referred to the MHRD for approval.



Item No. 9.17: To consider the Extension of the new Wing of the Biotechnology Department Building.

The Finance Committee decided to recommend extension of the new Wing of the Biotechnology Department Building at a cost of Rs. 15.00 lakhs as per the details given at **Appendix 'C'**, out of the Plan Grant of the Institute for the year 2004-2005.

Item No. 9.18: To consider the payment of Air fare to those Newly Recruited Faculty Members who reside abroad, and travel to India by Air to join the Institute.

The Finance Committee considered the views of the IFD (MHRD) and recommended payment of Air Fare to those Newly Recruited Faculty Members who reside abroad, and travel to India by air to join the Institute as under:

- (a) Persons joining from abroad may be reimbursed the travel expenses after incurring the expenditure, for one-way economy class fare for self and family (if applicable), subject to a maximum of Rs.90, 000.00, only.
- (b) TA may be admitted for payment on joining, but shall actually be paid to the candidate, if otherwise eligible, only after confirmation of his/her service at the Institute. However, candidates must file their claims, if any, and if eligible, within 03 months of joining the Institute.
- (c) There shall be a bond obligation to serve the Institute for a minimum period of three years, which will cover the cost of air travel paid to the respective candidates.
- (d) This facility will only be available to those who join on regular basis. However, a faculty member joining on contract or as a visiting faculty, but who is subsequently regularized, without a break in service, will also be eligible.

The meeting ended with a vote of thanks to the Chair.



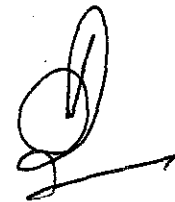
5 JUL 2004

A. PRELIMINARY ESTIMATE FOR PROPER DISTRIBUTION OF ADDITIONAL LOAD 4000 KVA, ENHANCING THE CAPACITY OF EXISTING SUBSTATIONS AND CONSTRUCTION OF NEW SUBSTATIONS

Sl. No	Description of Item	Quantity	Rate	Unit	Amount
1.	SITC of 11 KV /433 volt 3 phase, 50 Hz, Oil type transformer a. 800 KVA rating b. 630 KVA rating c. 500 KVA rating	3 nos. 5 nos. 2 nos.	5.26 lacs 4.73 lacs 4.06 lacs	Each Each Each	15.78 lacs 23.65 lacs 8.12 lacs
2.	SITC of extensible local t/f control RMU having a. 5 function b. 4 function c. 3 function	2 nos. 6 nos. 1 nos.	13.62 lacs 10.83 lacs 7.35 lacs	Each Each Each	27.24 lacs 64.98 lacs 7.35 lacs
3.	Supply and laying of HT, 11 KV, XPLE, 3 x 185 sq mm cable	5300 mt.	0.01 lacs	Per mt.	53.00 lacs
4.	Supply and fixing cable jointing kits	69 nos.	0.07 lacs	Each	4.83 lacs
5.	Earthing with copper earth plate	36 nos.	0.08 lacs	Each	2.88 lacs
6.	G.I. Earthing	58 nos.	0.02 lacs	Each	1.16 lacs
7.	Building Cost	450 sq. mt.	0.04 lacs	Per sq. mt.	18.00 lacs
8.	SITC of LT ACB a. 1600 amp b. 1000 amp c. 800 amp d. 630 amp	6 nos. 12 nos. 6 nos. 2 nos.	1.46 lacs 1.20 lacs 1.14 lacs 0.45 lacs	Each Each Each Each	8.76 lacs 14.40 lacs 6.84 lacs 0.90 lacs
9.	SITC of LT MCCB 400 amp	30 nos.	0.23 lacs	Per job	6.9 lacs

10.	SITC of LT Panels	50 cub. mt.	0.20 lacs	Per cub mt	10.00 lacs
11.	SITC of Capacitors bank in KVAR	785 KVAR	0.014 lacs	Per KVAR	11.00 lacs
12.	Supplying and laying of LT Cables				
	a. 3 x ½, 300 sq mm	3200 mt.	0.008 lacs	Per mt.	25.60 lacs
	b. 3 x ½, 240 sq mm	6200 mt.	0.00675 lacs	Per mt.	41.85 lacs
	c. 3 x ½, 185 sq mm	400 mt.		Per mt.	2.12 lacs
	d. 3 x ½, 120 sq mm	300 mt.	0.0053 lacs	Per mt.	1.14 lacs
	e. 3 x ½, 95 sq mm	200 mt.	0.0038 lacs	Per mt.	0.64 lacs
	f. 3 x ½, 70 sq mm	300 mt.	0.0032 lacs	Per mt.	0.78 lacs
			0.0026 lacs		
13.	SITC of LT feeder pillars	16 nos.	0.10 lacs	Per job	1.6 lacs
14.	Misc. items like GI pipe, jointing kits.	9 jobs	0.5 lacs	LS	4.5 lacs
15.	Safety materials and tool & plants	9 jobs	0.75 lacs	LS	6.75 lacs
				Total Cost	370.77 lacs

Say Rs. 370.00 lacs



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MINUTES OF THE COMMITTEE CONSTITUTED TO CONSIDER THE REVISION OF RANGES OF EMOLUMENTS (FIXED BASIS) FOR DIFFERENT CATEGORIES OF 'Y' POOL CONTRACT WORKERS.

The committee held on 19.5.2004 at 5.00 pm in the Chamber of Dean(SRIC) to consider the revision the ranges of emoluments(fixed basis) for different categories of 'Y' pool contract workers on the basis of increase in dearness allowance during 2003-2004. The committee recommends the under mentioned range of emoluments for the following 11 categories of 'Y' pool contract workers with the proviso that there would be no change in the present designations and qualifications in the respective categories. The following attended the meeting:

1. Prof. J.S. Saini (SRIC) -Chairman
2. Prof. V.K. Gupta -Member
3. Prof. Ravi Bhushan -Member
4. Registrar -Member
5. Dy. Registrar(Admn B) -Member

Sl. No.	Name of Position	Present Range of Emoluments(fixed) From 1.4.2003	Increase allowed at the minimum of the range from 1.4.2004	Revised Range of Emoluments(fixed) from 1.4.2004	Qualification and Experience approved by the B.O.G.
1.	Helper	Rs. 3050-3350	Rs. 200/-	Rs. 3250-3550	8 th Pass.
2.	Skilled Worker 'A'	Rs. 3250-3550	Rs.200/-	Rs. 3450-3750	8 th Pass+one Year relevant technical experience.
3.	Skilled Worker 'B'	Rs. 3750-4050	Rs. 250/-	Rs. 4000-4300	ITI/High school & one Year relevant experience.
4.	Field Asstt	Rs. 3850-4150	Rs.250/-	Rs. 4100-4400	High school/ITI&Two years experience in relevant field.
5.	Technical Asstt 'A'	Rs. 4250-4550	Rs. 275/-	Rs. 4525-4825	Inter Science/ITI&Two years experience in relevant field.
6.	Ministerial Asstt 'A'	Rs. 4250-4550	Rs. 275/-	Rs. 4525-4825	Inter& Two years experience in handling office work. Or High School & ten years experience in handling office work.
7.	Technical Asstt 'B'	Rs. 4850-5150	Rs. 300/-	Rs. 5150-5450	B.sc/Three years Diploma in relevant field. Or Inter Science/ITI with ten years experience.

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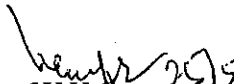
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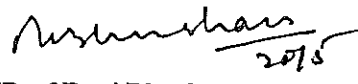
8.	Ministerial Assstt 'B'	Rs. 4900-5200	Rs. 325/-	5225-5525 Rs. 4875-5525	Graduate. Or Inter & ten years experience in handling office work.
9.	P.C. Operater	Rs. 4950-5250 Rs. 5850-6150 Rs. 7250-7550	Rs. 325/- Rs. 375/- Rs. 450/-	Rs. 5225-5575 Rs. 6225-6525 Rs. 7700-8000	Three years Diploma in relevant field/Graduate and one year working experience on pc/Main Frame in an organization of repute subject to passing department.
10.	Technical Assstt 'C'	Rs. 5850-6150	Rs. 375/-	Rs. 6225-6525	B.sc/Three years Diploma in relevant field & 4 years experience.
11.	Project Technicin	Rs. 7750-8050	Rs. 475/-	Rs. 8225-8525	B.sc/Three years Diploma in relevant field & 7 years experience.

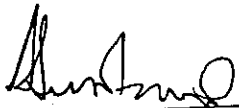
These emoluments will be effective from 1.4.2004.

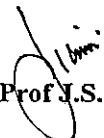
The present designations and the aforementioned emoluments will not be changed or upwardly revised under any circumstances.

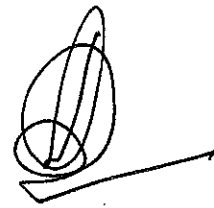

(Prashant Garg)
Member


(Prof V.K. Gupta)
Member


(Prof Ravi Bhushan)
Member


(Lt. Col. (Retd.) A.K. Srivastava)
Member


(Prof J.S. Saini)
Chairman



5 JUL 2004


Appendix 'C'
Item No.9.17

ESTIMATE FOR PROPOSED EXTENSION OF BIOTECHNOLOGY
DEPARTMENT BUILDING AT SECOND FLOOR INCLUDING STAIR CASE.

Sl. No.	Name of Item	Plinth Area	Cost of const. per sq.mt. (Plinth area rate)	Estimated Cost (Rs. in lacs)
1.	Extension of Biotechnology Department Building at Second Floor including Stair Case	320 m ²	4550.00 per m ²	14,56,000.00
			3% contingencies	43,680.00
			Total	14,99,680.00

Say Rs. 15.00 lacs


INSTITUTE ENGINEER



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