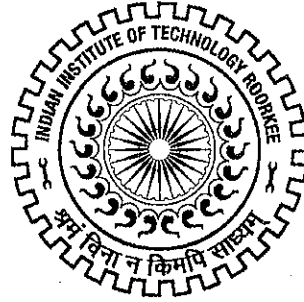


वित्त समिति
की पैतीसवीं बैठक का कार्यवृत्त
**MINUTES OF THE 35TH MEETING
OF THE FINANCE COMMITTEE**

10 जनवरी 2015
10TH JANUARY 2015



भारतीय प्रौद्योगिकी संस्थान रूड़की
रूड़की - 247667 (भारत)
**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE - 247667 (INDIA)**

भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की-247 667 / ROORKEE - 247 667



35th MEETING OF THE FINANCE COMMITTEE
DAY & DATE: SATURDAY, THE 10th JANUARY 2015

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भारतीय प्रौद्योगिकी संस्थान रुड़की
INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
रुड़की - 247 667 / ROORKEE - 247 667



भारतीय प्रौद्योगिकी संस्थान रुड़की की वित्त समिति की दिनांक 10 जनवरी 2015 को इंडिया इंटरनेशनल सेंटर, नई दिल्ली में पूर्वाह्न 11.00 बजे आहूत 35^{वीं} बैठक का कार्यवृत्त।

Minutes of the 35th Meeting of the Finance Committee of the Indian Institute of Technology Roorkee held on 10th January 2015 at 11.00 A.M. in the India International Centre, New Delhi.

उपस्थित / **PRESENT:**

1. Professor Ashok Misra	Chairman
2. Prof. Pradipta Banerji, Director, IIT Roorkee	Member
3. Mr. Alok Mishra, Director, IITs, MHRD	Member
4. Mr. R.S.T. Sai, THDC, Rishikesh	Member
5. Prof.(Mrs.) Rama Bhargava, IIT Roorkee	Member
6. Prof. P.K.Ghosh, IIT Roorkee	Member
7. Prof. S.P. Gupta, Dy. Director, IIT Roorkee	Permanent Invitee
8. Lt. Col. (Retd.) A.K. Srivasava, Registrar	Secretary


At the outset, the Chairman welcomed the members to the 35th Meeting of the Finance Committee.

The agenda was then taken up.

Item No. 35.1: To confirm the minutes of the 34th meeting of the Finance Committee held on 13.08.2014.

1.1 The Finance Committee **noted** that the minutes of the 34th meeting of the Finance Committee held on 13.08.2014, were circulated to all the members of the Finance Committee (vide letter No. IITR/MS/34th FC/9688 dated 23.09.2014) for their comments, and that no comments were received.

1.2 The Finance Committee then **confirmed** the Minutes of the 34th Meeting.


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Item No.35.2: Report of Actions Taken on the Minutes of the 34th Meeting of the Finance Committee held on 13.08.2014.

2.1 The Finance Committee **considered** the Actions Taken on the Minutes of the 34th meeting of the Finance Committee held on 13.08.2014.

2.2 The Finance Committee **noted** the actions taken as reported (**Appendix 'A'**).

Item No. 35.3: To consider the proposal for construction of the following buildings at IITR as recommended by the Building & Works Committee:

- (a) Lecture Hall Complex -II**
- (b) Boys' Hostel**
- (c) Students' Activity Centre**
- (d) Transit Accommodation (Furnished) cum Married Students' Hostel**

3.1 The Finance Committee **considered** the proposal for construction of the four buildings at IIT Roorkee. During the discussion, the Director stated that tenders were invited from Architectural Consultants. Each bidder was asked to give two options for each of the four projects, named above. Presentations were made by the bidders before the Jury and the under-mentioned three firms were shortlisted:

1. M/S Venkataramanan Associates Ltd., Bangalore
2. M/S C.P. Kukreja Architects, New Delhi
3. M/S R.T. & Associates Pvt. Ltd., Noida, U.P.

These three firms were given adequate time for preparing the detailed plans. Again presentations were made by the three firms at NBCC, HQ, Lodhi Road, New Delhi before the same Jury. The members of the Jury were:

- (a) Prof. Pradipta Banerji**
- (b) Mr. Anil Sharma**
- (c) Mr. R. Jaiswal**

Based on the L-1, T-1 reverse auction bid, M/S Venkataramanan Associates Ltd., Bangalore was finally selected. M/S Venkataramanan Associates made several subsequent visits to the Institute and interacted with the stake holders. Based on these interactions, the final plan and cost estimates of the buildings were presented by M/S Venkataramanan Associates before the Building & Works Committee in its meeting held on 18.12.2014.


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3.2 The Finance Committee **recommended** that the work of the above four buildings at IIT Roorkee be awarded to the National Building Construction Corporation Ltd. (NBCC) at a cost of Rs. 231.45 crores, as this was the cost approved earlier by the Finance Committee.

The Finance Committee further recommended as under :

- (a) On one floor, two 150 seats class rooms be provided with a soft partition, so that the seating capacity may be expanded up to 300, when required. Three 45 seat class rooms be similarly provided with soft partitions to expand up to 150 seats.
- (b) In the Boys' Hostel, toggle bolts for locking the rooms be provided. Ventilators be provided with glass panels just above the door in each room for alternate emergency access.
- (c) Emergency entry and exit be provided in each building.
- (d) Lifts wherever applicable be provided with glass windows in all the buildings.

Item No. 35.4: To report about the Annual Account/Balance Sheet for the Financial Year 2013-14.


4.1 The Annual Account/ Balance Sheet for the Financial Year 2013-14 were reported to the Finance Committee.

4.2 The Annual Account/ Balance Sheet for the financial year 2013-14, as approved by the Chairman, Board of Governors on behalf of the BOG for subsequent audit by the CAG as given at **Appendix 'B'**, were noted.

Item No. 35.5: To consider the Budget proposals of the Institute for the Financial Year 2015-16.

5.1 The Finance Committee **considered** the Budget proposals of the Institute for the Financial Year 2015-16.

5.2 The Finance Committee **recommended** the under mentioned Budget proposals of the Institute for the Financial Year 2015-16, as given at **Appendix 'C'** for approval of the MHRD:


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(a) Budget proposals for expenditure under the Plan Grant.

(b) Budget proposals for expenditure under the Non-Plan Grant.

The Finance Committee further recommended that the latest position of the Plan Funds for the financial year 2014-15 be sent to the MHRD. The commission @ 13.5% given to the agents for IEEE Journals, be stopped.

Item No. 35.6 : To consider the proposal for Investment of Institute Development Fund (IDF), JEE, GATE, and PG Admission funds with SBI, IITR and PNB, IITR at 0.25% lower rate of interest.

6.1 The Finance Committee decided that the item be withdrawn.

Item No. 35.7: To consider the proposal for Installing Wheel Chair Lifts for physically challenged students and staff in Departments/Centre


7.1 The Finance Committee **considered** the proposal for Installing Wheel Chair Lifts for the physically challenged students and staff in the Departments/Centre.

7.2 The Finance Committee recommended that six numbers Wheel Chair Lifts for the physically challenged students and staff in the under-mentioned Departments/ Buildings in the IIT Roorkee Campus be installed, as a pilot project for the time being, on nomination, basis at an estimated cost of Rs. 72.00 lacs (Rs. 12 lacs x 6 = 72.00 lacs):

1. Department of Mechanical & Industrial Engineering
2. Department of Civil Engineering
3. Department of Electronics & Communication Engineering
4. Department of Electrical Engineering
5. Department of Chemical Engineering
6. Khosla International House.

The lifts should have glass doors.


The meeting ended with a vote of thanks to the Chair.


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Appendix 'A'
Item No. FC/35.2

Item No. 35.2: Report on actions taken on the Minutes of the 34th Meeting of the Finance Committee held on 13.08.2014.

Item No.	Reference to the Committee's Minutes	Abstract of the Minutes	Action taken
34.3	Budget estimate of Rs. 615.00 lacs for the development of Pseudo-Dynamic Structural Testing Facility at the Department of Earthquake Engineering.	The Finance Committee recommended the budget estimate of Rs. 615.00 lacs for the civil construction work of Pseudo-Dynamic Structural Testing Facility at the Department of Earthquake Engineering for approval of the Board of Governors.	Process initiated.
34.4	Revised budget for the Financial Year 2014-15 to be presented by the Dean (Finance & Planning).	The Finance Committee members from MHRD suggested that "Fund indicated" be used instead of "budget approved". Further, funds released be mentioned with date of release. The Finance Committee approved the revised budget for the Financial Year 2014-15.	A copy of the revised budget proposal under Plan & Non-Plan has already been sent to the MHRD, New Delhi and the same is being implemented for the Financial Year 2014-15.
34.5	Proposal for disbursement of IIT Roorkee Pension directly through State Bank of India.	The Finance Committee decided that the proposal for disbursement of IIT Roorkee Pension directly through SBI be placed before the next meeting of the Finance Committee after carrying out the detailed cost-benefit analysis and solutions for TDS and issuance of Form 16-A, with permissibility of these being issued by any one other than the Institute Drawing & Disbursing Officer.	Under process.


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Item No.	Reference to the Committee's Minutes	Abstract of the Minutes	Action taken
34.6	Additional estimate of Rs.1.68 corers as submitted by NBCC for additional features towards site development at Greater Noida Extension Centre.	<p>The Finance Committee decided as under:</p> <p>(i) In Appendix -A of the Agenda, Sl. No. 1.0 to 4.0 of Annexure-A and Sl. No. 1.1 to 1.6 and 1.14 to 1.15 of Annexure-B of the agenda be taken out and transfer these items to the Maintenance Budget as these can not be considered new additional items.</p> <p>(ii) The items of the Annexures-A, B & C of total cost as summarised at 'summary of cost' at Appendix 'A' of Rs. 1,68,17,845.85 (Rs. One crore sixty eight lac seventeen thousand eight hundred forty five and eighty five paisa only) to augment with features of site development at Greater Noida Extension Centre, is recommended for approval of the Board of Governors.</p>	Work completed.


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**INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
ROORKEE-247667**

Subject: Approval of Balance Sheet 2013-14 for subsequent audit by CAG auditors.

The Board of Governors in its 7th meeting held on 11.10.2003 resolved (vide resolution No. BG/73/2003) that the Chairman be authorized to approve the Balance Sheet on behalf of Board of Governors for subsequent audit by CAG auditors.

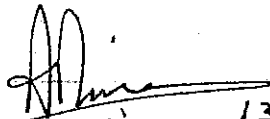
The Balance Sheet for the year 2013-14 as mentioned above is enclosed for the kind approval of the Chairman.

Also enclosed (i) **Balance Sheet 2013-14**, (ii) **Income and Expenditure Accounts 2013-14**, (iii) **Receipt and Payment Account 2013-14** and (iv) **Significant Accounting policies & Notes on Accounts 2013-14** for your kind perusal.

The entire matter shall be reported in the next meeting of the Finance committee and Board of Governors.



(Pradipta Banerji)
Director




13/08/2014
Professor Ashok Misra
Chairman, BoG, I.I.T. Roorkee

Encl: As Above

UON/DIR/IITR/112

Dated: August 14, 2014




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INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
Budget - Estimate for Plan Grant
for the Financial Year 2015-16

A. PLAN

(Rs. in lacs)

S. No.	Programme	Plan Grant
		BE 2015-16
1	Development of Laboratory Infrastructure & Central Facilities	7540.00
2	Library (Books & Journals), Computing, Networking and Multimedia facilities	2550.00
3	Ph. D and M. Tech Assistantship (Recurring Liabilities)	3680.00
4	Building and Works	13378.50
TOTAL		27148.50



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INDIAN INSTITUTE OF TECHNOLOGY ROORKEE

Budget - Estimate for Plan Grant
for the Financial Year 2015-16

(Rs. in lacs)

S. No.	Programme	BE 2015-16
1.	Development of Laboratory and Central Infrastructure	
(i)	Laboratory Equipments in departments	5700.00
(ii)	Analytical instruments and facilities for Centres	700.00
(iii)	Strengthening of Infrastructure for Academics, Educational Technology cell, Training Placement and Industrial Laison	65.00
(iv)	Hospital & Administrative Establishment, Campus Security, EPABX, Transportation Section	600.00
(v)	Student Amenities, Hostel Infrastructure and Sports facilities	475.00
	Sub Total	7540.00
2.	Library Computing, Networking & Multimedia Facilities	
a.	Library : Subscription of Books, Print and e-journals in Science & Technology	1450.00
b.	Computing and Multimedia Facilities	650.00
c.	Office Automation & ERP Solution	450.00
	Sub Total	2550.00
3.	Recurring Liabilities	
a.	Ph. D and M. Tech Assistantship	3500.00
b.	Uttarakhand Disaster Management Fund	90.00
c.	Future of Cities Workshop Fund	90.00
	Sub Total	3680.00
4(a)	New Prposed Works	
a.	Const. of Boys Hostel for 800 seats (Estimated Cost Rs. 6847.82Lacs)	3000.00
b.	Const. of Transit Accommodation-cum-Married Students 200 to 250 Apartment (Estimated Cost Rs. 7233.07 Lacs)	3000.00
c.	Const. of Lecture Hall Complex (Estimated cost Rs. 6560.94 Lacs)	3000.00
d.	Const. of Students Activity Center (Estimated cost Rs. 2502.56 Lacs)	1000.00
	Sub Total	10000.00
4(b)	Building & Works- On going Activites	
a.	Remaining road works of Saharanpur Campus	25.00
b.	Remaining work of Multi-Activity Centre at IIT Roorkee	221.30
c.	Under Ground Fuel Storage Tank for New 11KVA DG Sets (2x155KVA)	25.00
d.	Additional activities related to Sports at Saharanpur campus	180.00
e.	Construction of new laboratory and new spaces in the Departments, Centre, Hostels	1200.00
f.	Furniture (for hostles, deptts., admn. Offices etc.)	50.00
g.	Remaining works of site Development at IITR Greater Nodia Campus	196.70
h.	Condition assessment of buildings of IIT Roorkee	50.00
i.	Development of Pseudo-Dynamic Testing Facility at the Earthquake Engg. Deptt.	430.50
	Sub Total	2378.50
4(c.)	Commitment for on going works (Electric works)	
a.	Replacement of Old Wiring in Departments/Residences/Hostels	150.00
b.	Air-Conditioning in ICC/ISC/LHC etc. & A.C. for Faculties in Roorkee/Saharanpur Campus.	500.00
c.	Sub-Station Up gradation, Modernization & Extension of Electric Sub-Station, Monitoring Equipments & Energy Management System, HT/LT/UG Cable work	250.00
d.	Coverision from normal electirc fitting to Energy efficient fitting	100.00
	Sub Total	1000.00
	Total [4(a)+(b)+(c)]	13378.50
	GRAND TOTAL (1+2+3+4)	27148.50


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INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
BUDGET ESTIMATES
Non Plan Grant 2015-16

B. NON-PLAN

Rs. in Lacs

Sl. No.	Particulars	Actual 2013-14	Revised Budget Estimates 2014-15	Actual 2014-15 up to December 2014	Estimated Expenditure 2014-15 up to 31.03.2015	Budget Estimates 2015-16	Justification
1	2	3	4	5	6	7	8
	A. SALARY						Salary & Pension Components increased by 23% due to provision of 2DAs i.e. appx. 20% and one increment of 3%. Rs. 6.00 crore is added for additional faculty recruitment (Aprox. 60 No.)
	Faculty	5932.38	8040.00	6034.30	8040.00	9880.00	
	Non-Faculty	3792.30	4920.00	3272.07	4920.00	6050.00	
	Total Faculty & Non-Faculty	9724.68	12960.00	9306.37	12960.00	15930.00	
	B. PENSION						Figures of 2015-16 for Pension is lower than the Estimated Expenditure of 2014-15 because arrears were paid in F.Y. 2014-15
	Faculty & Non-Faculty	3013.47	4500.00	3841.72	4500.00	4320.00	
	C. Other Component (These item should not be included in Salary & Pension indicated above)						Other Component increased by appx. 15%
	(i) Leave Encashment	380.65	650.00	414.38	650.00	750.00	
	(ii) LTC	609.95	600.00	172.05	600.00	690.00	
	(iii) Retirement Benefit	636.81	1100.00	711.68	1100.00	1270.00	
	(iv) Children Education Allowance	103.21	175.00	82.04	175.00	200.00	
	(v) Contribution to Pension fund	24.72	60.00	5.57	60.00	70.00	
	(vi) Contribution to New Pension Scheme	205.75	300.00	225.38	300.00	350.00	
	(vii) Professional Development Allowance (PDA) (only for Technical Institute)	268.26	430.00	194.87	430.00	500.00	
	(viii) Reimbursement (Telephone & Internet)	59.91	72.00	21.38	72.00	80.00	
	(ix) Medical	313.58	450.00	291.34	450.00	520.00	
	Total (i to viii)	2602.84	3837.00	2118.69	3837.00	4430.00	
	D. TOTAL (Salary + Pension + Other Component) i.e. (A+B+C)	15340.99	21297.00	15266.78	21297.00	24680.00	
	E. NON SALARY COMPONENT (Item wise details is to be annexed) Annexure-X						Non Salary Component increased by 10% approx. Further MCM Scholarship of Rs. 7 Crore appx. included in Non Salary Component for correct classification.
		3753.01	4093.00	2954.22	4093.00	5400.00	
	Total (D+E)	19094.00	25390.00	18221.00	25390.00	30080.00	

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INDIAN INSTITUTE OF TECHNOLOGY ROORKEE
Details of Head wise Non-Salary Component

(Rs. in lacs)

Sl. No.	Particulars	Actual 2013 14	Budget Estimates 2014-15	Actual 2014- 15 up to December 2014	Estimated Expenses 2014-15	Budget Estimates 2015 16
1	2	3	4	5	6	7
E	Part -E Non Salary Component					
1	Traveling Allowance	128.31	125.00	114.54	125.00	137.00
2	Security & Other Agencies					
	Roorkee Campus	301.80	300.00	205.45	300.00	325.00
	Saharanpur Campus (hostel)	10.46	14.00	10.00	14.00	15.00
3	HRD	4.56	2.00	10.68	2.00	22.00
4	Training & Placement	9.60	10.00	17.55	10.00	11.00
5	Publication	5.06	7.00	3.09	7.00	8.00
6	Membership Fee	1.12	1.80	0.61	1.80	2.00
7	Convocation & Other Functions	27.85	33.00	21.98	33.00	36.00
8	Advertisement	4.74	15.00	5.02	15.00	17.00
9	Transport /Vehicle Maintenance & Opt	23.76	22.00	14.51	22.00	24.00
10	Legal Expenses	7.88	10.00	6.38	10.00	11.00
11	Postage & Telegram	2.48	3.00	1.93	3.00	3.50
12	Guest House	10.12	10.00	3.46	10.00	11.00
13	Audit Expenses	27.43	28.00	16.36	28.00	31.00
14	Telephones	32.04	35.00	25.72	35.00	39.00
15	Printing & Stationery	22.35	20.00	13.46	20.00	22.00
16	Contingencies	158.09	160.00	56.53	160.00	176.00
17	HINDI CELL	1.92	2.30	2.45	2.30	2.50
	Staff Sport Meet	0.00	0.00	13.52	0.00	0.00
18	Library	32.09	31.00	12.29	31.00	34.00
19	Study Tour	29.97	35.00	30.27	35.00	38.00
20	Student Amenities (Including NCC)	64.56	60.00	29.09	60.00	66.00
21	SC/ST Student Mess Fee (Free Messing)	68.01	66.00	35.64	66.00	73.00
22	PG Examinations	99.17	95.00	90.32	95.00	105.00
23	UG Examinations	44.56	44.00	33.68	44.00	48.00
24	Department Operating Cost					
	Roorkee Campus	419.22	500.00	198.86	500.00	550.00
	Saharanpur Campus	16.34	20.00	15.00	20.00	22.00

	Greater Noida Campus	0.00	70.00	43.82	70.00	77.00
25	FIG	2.83	7.00	0.00	7.00	8.00
26	Assistantship/Fellowship/Merit-cum-Means					
	Roorkee Campus	196.86	220.00	118.25	220.00	242.00
	Saharanpur Campus	64.15	75.00	55.00	75.00	83.00
27	Computerization & Computer Support	6.35	10.00	5.90	10.00	11.00
28	MCM	0.00	0.00	363.39	0.00	700.00
29	Estate Maintenance					
	Roorkee Campus	698.11	700.00	620.39	700.00	970.00
	Saharanpur Campus	47.93	50.00	35.00	50.00	55.00
30	Electric Maintenance	162.61	165.00	134.89	165.00	180.00
31	Power & Fuel					
	Roorkee Campus	805.80	1020.00	501.57	1020.00	1110.00
	Saharanpur Campus	89.16	100.00	60.00	100.00	105.00
32	Property Tax	3.80	4.50	0.00	4.50	5.00
33	Repair & Maintenance of Equipment	4.19	4.40	2.32	4.40	5.00
34	Repair & Maintenance of Furniture	16.14	18.00	5.25	18.00	20.00
35	Security refund	101.59	0.00	20.05	0.00	0.00
	Total of C	3753.01	4093.00	2954.22	4093.00	5400.00

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